

Aubrey Area Library Advisory Board Meeting

Aubrey Area Library
226 Countryside Dr
Aubrey, TX 76227
May 7, 2024
5:30 PM



**(Notice of Potential Quorum for City Council, Planning & Zoning Commission, Board of Adjustment, Municipal Development District, and Parks and Recreation Board - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

Call to Order - Determine if a Quorum is Present:

Invocation & Pledge of Allegiance: Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

Community Announcements: Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

Citizen Input: Any person may address the Board. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the chairperson, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room and those attending remotely can hear comments and see presentations. To request to speak via videoconference, click on "Participants" at the bottom of the screen, and click "Raise Hand." The chairperson will acknowledge your request and allow you to speak. Citizen comments are limited to three (3) minutes per individual unless additional time is otherwise required by law. No discussion or action may be taken at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

Consent Items: Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed

from the Consent Agenda by the request of Board Members or staff. Consideration and action on the following:

1. Minutes of the following Library Board Meeting(s):
 - a. January 2, 2024

New Business: New items requested for consideration.

1. Monthly Report and Calendar

Library Updates and Board Discussion:

1. Upcoming Programs

Future Agenda Requests: Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

-ADJOURN-

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at www.aubreytx.gov in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Aubrey Area Library Advisory Board was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the _____ day of _____, 2024.

(The Aubrey Area Library Advisory Board reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 440-9343 for further information.

Minutes of the Aubrey Library Advisory Board

Tuesday, January 2, 2023

Time: 5:32 p.m. – 6:07 p.m.

Meeting was called to order by Vice Chair Frances Carter

Quorum – Yes (4)

Present: Frances Carter, Rachel Sargent, Sarah Croswell, Shawn Krencik, Jessica Hill

Absent: Phillip Moore, Connie Lipscomb

Also Attending: Brittany McLain, Kassandra Gaither, Holly Nix

Community Announcements:

- a) HOPE Food Bank will be open January 20

Citizen Input:

- a) Holly Nix is concerned about the entrance to the library being slippery when it is raining. She suggested using caution signs or a doormat at the entrance. A permanent carpet will be put in place as part of the renovations.

Consent Items:

Consideration and action on the following:

1. Minutes of the following Library Board Meeting(s):
 - a. November 7, 2023

Sarah Croswell made a motion to accept, Rachel Sargent 2nd, motion carried

New Business:

2. Monthly Report and Calendar – Discussion held. No action taken.
3. Election of Officers-
Rachel Sargent nominated Sarah Croswell as Chair, Jessica Hill 2nd, motion carried
Jessica Hill nominated Rachel Sargent as Vice Chair, Sarah Croswell 2nd, motion carried
Sarah Croswell nominated Jessica Hill as Secretary, Rachel Sargent 2nd, motion carried

Library Updates and Board Discussion:

- Library Renovations - Discussion held
- Upcoming Programs - January will be quieter due to the weeklong closure for renovation. STEAM Saturday is an art lab focused on the Impressionist art movement. This Saturday will be a Bullet Journal set up class. Saturdays beginning February 3rd will have Music & Movement class at 11:00.

Future Agenda Requests:

- a) None

Vice Chair Frances Carter adjourned the meeting at 6:07p.m.

Minutes submitted by Secretary Rachel Sargent

Rachel Sargent

Aubrey Area Library
FY 21-22
13 Month Data Report - Aubrey Area Library

												Mar.	Fiscal	
												2024	Year to date	
Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24			
75	72	109	170	128	124	96	82	68	80	82	113	New Cards Issued	85	510
2716	2460	2940	3783	3404	3254	2741	2739	2414	2302	2280	2899	Number of Patrons	2993	15627
14	15	16	21	21	17	16	17	16	15	16	17	Patrons per Hour (avg)	18	16.5
39.5/10	37/8	22/4	40/9	99/14	64/10	42/5	31/4	29/4	53/7	28/5	24/4	Volunteer Hours/ Persons	50/6	215/7
23	20	22	22	20	23	21	20	18	19	17	21	Number of Days Open	21	116
190	162	182	181	161	191	172	161	153	157	141	173	Number of Hours Open	170	955
8336	7258	8478	10714	10152	9819	8841	8041	7696	8024	8259	8638	All Circulations	9803	50461
44	39	47	59	63	51	51	50	50	51	59	50	Items per Hour (avg)	58	318
1362	1174	1262	1635	1508	1454	1155	991	1002	1046	1030	1139	Adult Material Checked Out	1185	6393
5991	5184	6169	7967	7182	6917	6338	5686	5385	5539	5641	6002	Juvenile Material Checked Out	7016	35269
7353	6358	7431	9602	8690	8371	7493	6677	6387	6585	6671	7141	Adult/Juvenile Items combined	8201	41662
297	199	304	572	384	382	318	258	73	3	41	178	Self-Checkout Use	280	833
469	427	464	481	703	645	621	632	587	687	727	669	E-Books Checked Out	719	4021
514	473	583	631	759	803	727	732	722	752	861	828	E-Audios Checked Out	883	4778
983	900	1047	1112	1462	1448	1348	1364	1309	1439	1588	1497	E-Books/ E-Audios combined	1602	8799
149	123	174	185	192	211	168	211	201	149	169	162	ILL shipped	197	1089
170	130	180	225	159	186	164	282	196	137	165	168	ILL received	204	1152
263	259	277	324	316	283	272	297	203	261	235	281	Reference	287	1564
8	8	8	8	8	8	8	8	8	8	8	8	Number of Public Computers	8	8
134	171	135	188	191	210	117	127	125	122	117	216	Computer Sessions	187	894
181	225	130	190	187	190	86	142	138	119	109	143	Computer Usage (hours)	163	814
12	22	31.5	17	11	8	27	0	11	10	1	0	Community Center Rental Hrs		22
28	28	27	28	15	26	13	12	6	15	8	7	Community Center Event Hrs	3	51
17	15	12	21	16	16	13	11	8	13	8	7	Number of Programs	1	48
158	91	82	464	246	129	136	130	66	165	65	66	Program Attendance	9	501
28	19	25	35	33	31	14	32	23	23	23.5	29	Program Room Event Hrs	34	164.5
16	10	10	17	15	12	11	10	9	8	12	23	Aubrey Book Clubs	23	85
												Adult Programs	50	50
14	15	23	24	22	20	24	24	9	12		16	Senior Social Hour	18	79
60	58	59	76	65	89	66	56	40	23	43	66	Senior Fit		228
91	19	19	452	464	6	17	141	53	81	53	154	Family Programs	201	683
70	82	153	104	91	70	15	62	67	142	72	108	After School Storytime	105	556
226	202	292	310	262	265	69	150	68	157	135	215	Other Storytimes	141	866
100	66	47	65	46	18	56	50	37	76	45	77	Lego Club	10	295
105	124	128	538	621			125					Reading Program Participants		125



TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

1. -Medicare with Wes
12:30 pm
-New Romantics Bookclub
6:00 pm

2. -Little Reader's Bookclub
10:30 am

3. -Toddler time 10:30 am
-Baby & me 11:30 am
-Lego club 12:30-1:30 pm

4. Music & Movement for
littles 11:00 am
First come first serve event

7. -Senior fit 10:30 am
-Bishop Brigade 2:00 pm
(for ages 6-12)
-Mrs. Carter's
Storytime & craft 4:15 pm

8.

9. -Little Reader's Bookclub
10:30 am
-Senior Social Hour 11:30 am

10. -Toddler time 10:30 am
-Baby & me 11:30 am

11. Saturday Storytelling
11:00 am
For all ages

14. -Senior fit 10:30 am
-Mrs. Carter's
Storytime & craft 4:15 pm

15. -Bishop Brigade 2:00 pm
(for ages 6-12)

16. -Little Reader's Bookclub
10:30 am
-Providence Village Storytime
10:30 pm

17. -Toddler time 10:30 am
-Baby & me 11:30 am
-Lego club 4:00-5:00 pm
-New Romantics watch party
6:30 pm (ages 18+)

18. -STEAM Saturday
Geometry Giants 11:00 am
*For ages 6+, call to sign up
starting April 11th*

21. -Senior fit 10:30 am
-Mrs. Carter's
Storytime & craft 4:15 pm

22.

23. -Little Reader's Bookclub
10:30 am
-Senior Social Hour 11:30 am

24. -Toddler time 10:30 am
-Baby & me 11:30 am

25.

28. **LIBRARY
CLOSED**

29. -Aubrey Area Library
Bookclub
5:00 pm

30. -Little Reader's Bookclub
10:30 am
-Whodunnit Bookclub 6:00 pm

31. -Toddler time 10:30 am
-Baby & me 11:30 am
-Little Readers Roundup
2:00 pm