

City Council Special Meeting & Workshop

Aubrey City Hall
107 S. Main St
Aubrey, TX 76227
June 15, 2024
8:00 AM



**(Notice of Potential Quorum for Planning & Zoning Commission, Board of Adjustment, Library Board, Municipal Development District, and Parks and Recreation Board - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

Notice Regarding Remote Participation of Council Members

Pursuant to Section 551.127, Texas Government Code, one or more Council Members may attend this meeting remotely using videoconferencing technology. A quorum of the board will be physically present at the location provided above. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public by accessing Zoom utilizing the Public Participation link identified below.

Notice Regarding Public Participation

Individuals may attend the meeting in person at the above address, or access the meeting via videoconference, or telephone conference call.

Join the Zoom Meeting by clicking on the following link:

<https://us06web.zoom.us/j/87320814691?pwd=2y3e63v5878SSHqFIIMy0YaOvCsOtv.1>

Meeting ID: 873 2081 4691 Password: 322894

To join the meeting by phone, dial 1 (346) 248-7799 and use the Meeting ID and password above.

Call to Order - Determine if a Quorum is Present:

Invocation & Pledge of Allegiance: Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

Community Announcements: Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

Citizen Input: Any person may address the City Council. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the Mayor, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room and those attending remotely can hear comments and see presentations. To request to speak via videoconference, click on "Participants" at the bottom of the screen, and click "Raise Hand." The Mayor will acknowledge your request and allow you to speak. Citizen comments are limited to three (3) minutes per individual unless additional time is otherwise required by law. No discussion or action may be taken at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

New Business: New items requested for consideration.

1. Consideration and action on a Resolution setting dates, time, and place for public hearings on the proposed annexation of property identified as being the portion of FM 1385, beginning at the city limits just south of the intersection of FM 1385 and Winn Ridge Blvd and ending at the intersection of FM 1385 and FM 428, and any additional adjacent right-of-way, Denton County, Texas, by the City of Aubrey, Texas; authorizing and directing the City Secretary to publish and mail such public hearings; and authorizing and directing city staff to prepare a service plan for said property.
2. Consideration and action on a Resolution setting dates, time, and place for public hearings on the proposed annexation of property identified as being the portion of FM 428, beginning at the intersection of FM 1385 and FM 428 and ending at the intersection of FM 428 and FM 2931, and any additional adjacent right-of-way, Denton County, Texas, by the City of Aubrey, Texas; authorizing and directing the City Secretary to publish and mail such public hearings; and authorizing and directing city staff to prepare a service plan for said property.
3. Consideration and action on a Memorandum of Understanding (MOU) between the Aubrey Police Department and Beacon Emergency Services Team P.A. d/b/a Best EMS for medical control of the Police Department's Narcan Program and authorizing the Chief of Police to sign the MOU.

Workshop Items:

1. Discuss City finances, tax rate, budget, initiatives, operations, projects, and strategic plans not limited to, but including:

- a. Direction regarding tax rate
- b. Employee compensation and benefits
- c. FY 24-25 projects
- d. City departments and services - revenues and expenditures
- e. Water and Wastewater rates

Future Agenda Requests: Council or Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

-ADJOURN-

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at www.aubreytx.gov in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the City Council of the City of Aubrey, Texas was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the _____ day of _____, 2024.

(The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 440-9343 for further information.

RESOLUTION NO. 965-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBREY, TEXAS, RE-SETTING PUBLIC HEARINGS FOR THE ANNEXATION OF A TRACT OF LAND KNOWN AS THE PORTION OF FM 1385, BEGINNING AT THE CITY LIMITS JUST SOUTH OF THE INTERSECTION OF FM 1385 AND WINN RIDGE BLVD, CONTINUING NORTH TO THE INTERSECTION OF FM 1385 AND FM 428, AND ANY ADDITIONAL ADJACENT RIGHT-OF-WAY, DENTON COUNTY, TEXAS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City Aubrey ("City Council") has found and determined that annexation of a tract of land known as the portion of FM 1385, beginning at the city limits just south of the intersection of FM 1385 and Winn Ridge Blvd, continuing north to the intersection of FM 1385 and FM 428, and any additional adjacent right-of-way that is adjacent to the City's limits (the "Property") is in the best interest of the City of Aubrey; and

WHEREAS, on May 23, 2024 the City Council adopted Resolution No. 960-24 setting public hearing dates for June 15, 2024 and June 27, 2024; and

WHEREAS, the City Council desires to re-set the public hearing dates for June 27, 2024 at 6:00 p.m. and June 29, 2024 and at 8:00 a.m.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBREY, TEXAS, THAT:

SECTION 2. The public hearings for the proposed annexation of the Property are set for **June 27, 2024, at 6:00 p.m., and June 29, 2024 at 8:00 a.m.** at the Aubrey City Hall, located at 107 S. Main Street, Aubrey, Texas 76227, the City Council will hold a public hearing giving all interested persons the right to appear and be heard on the proposed annexation by the City of Aubrey, Texas.

SECTION 3. The City Council hereby finds, determines and declares that the meeting, at which this Resolution is passed, approved and adopted, was open to the public, and that the public notice of time, place and subject matter to be considered was posted as required by law.

SECTION 4. This Resolution shall be effective from and after its passage as provided by law.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AUBREY, TEXAS, this the 15th day of June, 2024.

Chris Rich, Mayor

ATTEST:

Jenny Hicks, City Secretary

RESOLUTION NO. 966-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBREY, TEXAS, RE-SETTING PUBLIC HEARINGS FOR THE ANNEXATION OF A TRACT OF LAND KNOWN AS THE PORTION OF FM 428, BEGINNING AT THE INTERSECTION OF FM 1385 AND FM 428, CONTINUING WEST TO THE INTERSECTION OF FM 428 AND FM 2931, AND ANY ADDITIONAL ADJACENT RIGHT-OF-WAY, DENTON COUNTY, TEXAS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Aubrey ("City Council") has found and determined that annexation of a tract of land known as the portion of FM 428, beginning at the intersection of FM 1385 and FM 428, continuing west to the intersection of FM 428 and FM 2931, and any additional adjacent right-of-way that is adjacent to the City's limits (the "Property") is in the best interest of the City of Aubrey; and

WHEREAS, on May 23, 2024 the City Council adopted Resolution No. 961-24 setting public hearing dates for June 15, 2024 and June 27, 2024; and

WHEREAS, the City Council desires to re-set the public hearing dates for June 27, 2024 at 6:00 p.m. and June 29, 2024 at 8:00 a.m.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBREY, TEXAS, THAT:

SECTION 1. The recitals and findings set forth above are true and correct and are incorporated into the body of this Resolution as if fully set forth herein.

SECTION 2. The public hearings for the proposed annexation of the Property are set for **June 27, 2024, at 6:00 p.m., and June 29, 2024 at 8:00 a.m.** at the Aubrey City Hall, located at 107 S. Main Street, Aubrey, Texas 76227, the City Council will hold a public hearing giving all interested persons the right to appear and be heard on the proposed annexation by the City of Aubrey, Texas.

SECTION 3. The City Council hereby finds, determines and declares that the meeting, at which this Resolution is passed, approved and adopted, was open to the public, and that the public notice of time, place and subject matter to be considered was posted as required by law.

SECTION 4. This Resolution shall be effective from and after its passage as provided by law.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AUBREY, TEXAS, this the 15th day of June, 2024.

Chris Rich, Mayor

ATTEST:

Jenny Hicks, City Secretary



City Council Special Meeting & Workshop
Staff Report
June 15, 2024

Agenda Item

Consideration and action on a Memorandum of Understanding (MOU) between the Aubrey Police Department and Beacon Emergency Services Team P.A. d/b/a Best EMS for medical control of the Police Department's Narcan Program and authorizing the Chief of Police to sign the MOU.

Staff Contact

Richard Brooks, Police Chief
rbrooks@aubreytx.gov
940-365-2601

Summary

This MOU provides for:

- Eight contract hours per year of instructional services for police personnel in the administration of Narcan and other techniques to assist patients who experience an opioid overdose.
- Continuing education curriculum and training.
- Record keeping and course administration.
- Qualified and experienced instructors for classes.
- Training equipment and supplies.
- Providing protocols for on-line/off-line oversight of the administration of Narcan to patients.
- Providing chart review of 100% of patients who receive Narcan, as requested by Aubrey PD.

NOTE: Aubrey PD is unable to join the Fire Department's MOU as we have different protocols for EMT/Paramedic trained personnel.

Financial Summary

\$500.00 per year.

Staff Recommended Motion

Approve

Conditions

N/A

MEMORANDUM OF UNDERSTANDING

For and in consideration of the mutual promises, covenants, stipulations, agreements and understandings, hereinafter set forth, the sufficiency of which is hereby acknowledged by each of the undersigned, **City of Aubrey Police Department**, (hereinafter referred to as “Entity”) and **Beacon Emergency Services Team, P.A. d/b/a BEST EMS** (hereinafter referred to as “BEST”), hereby mutually promise, covenant, stipulate, agree and understand as follows:

I.

BEST will provide the following instructional services:

- A. Eight (8) contact hours per year of instructional services to Entity’s police personnel for the administration of Narcan and other techniques to assist patients who experience an opioid overdose (altogether valued at Five Hundred Dollars and No/100 (\$500.00));
- B. Continuing education curriculum and training. Class dates and time will be jointly decided by BEST instructional personnel and a designated representative of Entity;
- C. Assigned course materials for all enrolled students, if applicable;
- D. Other classes may be scheduled or developed as agreed upon by both parties;
- E. Record keeping, and course administration;
- F. Qualified and experienced instructors for the classes;
- G. A record of the student’s participation in these courses which will be made available upon student’s request;
- H. Training equipment and supplies as needed to cover the required laboratory aspects of the courses;
- I. Providing protocols for on-line/off-line oversight of the administration of Narcan to patients, when requested by the Entity’s personnel;
- J. Providing chart review of 100% of patients who receive Narcan, as requested by Entity.

II.

ENTITY will provide:

- A. A check within 30 days of contract start date in the amount of Five Hundred Dollars and No/100 (\$500.00).
- B. A distraction free classroom space conducive to learning. Audiovisual equipment as requested.

III.

CANCELLATION: Either party may terminate this agreement upon 30 days written notice to the other party for any reason.

TERM: The term of this Agreement shall commence on October 1, 2024, and shall be for one year. This Agreement shall automatically renew for subsequent one-year periods thereafter, subject to the cancellation rights herein.

IV.

GENERAL GUIDELINES:

- A. Entity personnel and instructor schedules should be pre-arranged so as to permit regular class attendance. Drop-ins and dropouts can prove to be disruptive to the other students and the instructors;
- B. In the event of major incident, unforeseen heavy call loads, or severe weather that may necessitate cancellation or alternations of class meetings, rescheduling will be made as soon as possible at a time mutually agreeable to Entity and BEST;
- C. This agreement contains the entire agreement between the parties hereto and supersede any prior agreements, understandings and/or discussions relating to the substance hereof. Any amendment or change to this agreement shall not be enforceable unless it is in writing and signed by both of the parties;
- D. This agreement shall be governed by the laws of the State of Texas and is performable in Denton County, Texas and venue for any cause of action in connection with this agreement shall be in Denton County, Texas;
- E. This agreement is binding on each of the respective parties hereto, their assigns and successors in interest;
- F. Each of the signatures hereto represent and warrant to the other party that each of them is duly authorized to execute this agreement on behalf of the entity for which they sign.

EXECUTED this _____ day of _____, 2024.

**BEACON EMERGENCY SERVICES TEAM, PA
D/B/A BEST EMS**

CITY OF AUBREY POLICE DEPARTMENT

By: _____
Nestor Zenarosa, M.D., CEO

By: _____
Richard Brooks, Chief of Police