

Aubrey Area Library Advisory Board Meeting

Aubrey Area Library
226 Countryside Dr
Aubrey, TX 76227
July 23, 2024
5:30 PM



**(Notice of Potential Quorum for City Council, Planning & Zoning Commission, Board of Adjustment, Municipal Development District, and Parks and Recreation Board - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

Call to Order - Determine if a Quorum is Present: City Council Liaison - Matt Jones, Chair - Sarah Croswell, Vice Chair - Rachel Sargent, Secretary - Jessica Hill, Member - Shawn Krencik, Member - Connie Lipscomb

Invocation & Pledge of Allegiance: Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

Community Announcements: Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

Citizen Input: Any person may address the Board. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the chairperson, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room and those attending remotely can hear comments and see presentations. To request to speak via videoconference, click on "Participants" at the bottom of the screen, and click "Raise Hand." The chairperson will acknowledge your request and allow you to speak. Citizen comments are limited to three (3) minutes per individual unless additional time is otherwise required by law. No discussion or action may be taken at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

Consent Items: Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Board Members or staff. Consideration and action on the following:

1. Minutes of the following Library Board Meeting(s):
 - a. May 7, 2024

New Business: New items requested for consideration.

1. Monthly Report and Calendar
2. Library Advisory Board Applicants

Library Updates and Board Discussion:

1. Summer Reading
2. Upcoming Programs

Future Agenda Requests: Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

-ADJOURN-

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at www.aubreytx.gov in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Aubrey Area Library Advisory Board was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the _____ day of _____, 2024.

(The Aubrey Area Library Advisory Board reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 440-9343 for further information.

Minutes of the Aubrey Library Advisory Board

Tuesday, May 7, 2024

Time: 5:30 p.m. – 5:52 p.m.

Meeting was called to order by Phillip Moore

Quorum – Yes (4)

Present: Phillip Moore, Sarah Croswell, Connie Lipscomb, Rachel Sargent

Absent: Jessica Hill, Shawn Krencik

Also Attending: Brittany McLain, Kassandra Gaither

Community Announcements:

- a) Hope Food Bank open Saturday, May 18th.

Citizen Input:

- a) None

Consent Items:

Consideration and action on the following:

1. Minutes of the following Library Board Meeting(s):
 - a. January 2, 2024

Phillip Moore made a motion to accept with date correction, Rachel Sargent 2nd, motion carried.

New Business:

2. Monthly Report and Calendar

Discussion took place.

Library Updates and Board Discussion:

- Renovation Update – potential late July completion.
- Phillip Moore verbal resignation from the board.
- Program Update – Summer Reading Theme: Adventure Starts at Your Library.
- Fuller’s Cultural Fair and TLA Conference discussion.

Future Agenda Requests:

- a) Voting for vacant seat replacements

President Sarah Croswell adjourned the meeting at 5:52

Minutes submitted by Library Manager Brittany McLain

Brittany McLain



TUESDAY

2.
-Mrs. Carter's
Storytime & craft 4:15 pm

-Bishop Brigade 2:00 pm
(for ages 6-12)

9.
-Mrs. Carter's
Storytime & craft 4:15 pm

16.
-Mrs. Carter's
Storytime & craft 4:15 pm

23.
-Mrs. Carter's
Storytime & craft 4:15 pm

30.
-Mrs. Carter's
Storytime & craft 4:15 pm

WEDNESDAY

3.
-Medicare with Wes
12:30 pm
-New Romantics Bookclub
6:00 pm

10.
-Beachy Bubble Party 4:30 pm,
for ages 5 and under. Sign up
starting the 5th

17.
-Bishop Brigade 2:00 pm
(for ages 6-12)

24.
-Life-size Game Night 5:00
For ages 12-17, first come first
served

31.
-Aubrey Area Library
Bookclub 5:00 pm

THURSDAY

4.
LIBRARY CLOSED

11.
-Little Reader's Bookclub
10:30 am
-TBT Movie: "Finding Nemo"
4:30 pm

18.
-Little Reader's Bookclub
10:30 am
-Providence Village Storytime
10:30 am
-TBT Movie: "Up" 4:30 pm

25.
-Little Reader's Bookclub
10:30 am
-Senior Social Hour 11:30 am
-TBT Movie: "Madagascar" 4:30 pm
-WDI Bookclub 6:00 pm

1.
AUGUST

FRIDAY

5.
-Toddler time 10:30 am
-Baby & me 11:30 am
-Little Reader Roundup 12:30 pm
-Take & make all day, while supplies last
-Movie Party: "Spirit- Stallion of the Cimarron."
4:00 pm

12.
-Toddler time 10:30 am
-Baby & me 11:30 am
-Little Reader Roundup 12:30 pm
-Take and make
all day, while supplies last

19.
-Toddler time 10:30 am
-Baby & me 11:30 am
-Little Reader Roundup 12:30 pm
-Take & make all day, while supplies last
Lego club 4:00-5:00 pm

26.
-Toddler time 10:30 am
-Baby & me 11:30 am
-Little Reader Roundup 12:30 pm
-Take and make
all day, while supplies last

2.
AUGUST

SATURDAY

6.
-Saturday Shenanigan
**WILD WEST MINUTE TO
WIN IT GAMES (TIMESLOT)**
11:00-3:00 pm
call ahead to sign up, for ages 5+

13.
-Saturday Shenanigan
OCEAN ICE CREAM STEAM LAB
11:00 am
call ahead to sign up, for ages 3+

20.
-Saturday Shenanigan
TRAVEL TASTE TEST (timeslot)
11:00-3:00 pm
call ahead to sign up, for ages 7+

27.
-Saturday Shenanigan
WALK THROUGH ZOO
11:00 am
first come, first served; for all ages
*-LAST DAY TO TURN IN GAME
LOGS/RAFFLE TICKETS*

3.
AUGUST

Aubrey Area Library
FY 21-22
13 Month Data Report - Aubrey Area Library

Monthly Data Report - Aubrey Free Library													Jun.	Fiscal
Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24		2024	Year to date
170	128	124	96	82	68	80	82	113	85	130	109	New Cards Issued	181	930
3783	3404	3254	2741	2739	2414	2302	2280	2899	2993	2800	3162	Number of Patrons	4270	19897
21	21	17	16	17	16	15	16	17	18	16	17	Patrons per Hour (avg)	25	26.5
40/9	99/14	64/10	42/5	31/4	29/4	53/7	28/5	24/4	50/6	34/5	42/7	Volunteer Hours/ Persons	63/7	354/9
22	20	23	21	20	18	19	17	21	21	21	22	Number of Days Open	21	180
181	161	191	172	161	153	157	141	173	170	173	181	Number of Hours Open	170	1479
10714	10152	9819	8841	8041	7696	8024	8259	8638	9803	9355	10387	All Circulations	12565	82768
59	63	51	51	50	50	51	59	50	58	54	57	Items per Hour (avg)	74	503
1635	1508	1454	1155	991	1002	1046	1030	1139	1185	1138	1194	Adult Material Checked Out	1436	10161
7967	7182	6917	6338	5686	5385	5539	5641	6002	7016	6717	7605	Juvenile Material Checked Out	9598	59189
9602	8690	8371	7493	6677	6387	6585	6671	7141	8201	7855	8799	Adult/Juvenile Items combined	11034	69350
572	384	382	318	258	73	3	41	178	280	101	0	Self-Checkout Use	45	979
481	703	645	621	632	587	687	727	669	719	652	700	E-Books Checked Out	650	6023
631	759	803	727	732	722	752	861	828	883	848	888	E-Audios Checked Out	881	7395
1112	1462	1448	1348	1364	1309	1439	1588	1497	1602	1500	1588	E-Books/ E-Audios combined	1531	13418
185	192	211	168	211	201	149	169	162	197	185	176	ILL shipped	178	1628
225	159	186	164	282	196	137	165	168	204	174	165	ILL received	151	1642
324	316	283	272	297	203	261	235	281	287	342	376	Reference	433	2715
8	8	8	8	8	8	8	8	8	8	8	8	Number of Public Computers	8	8
188	191	210	117	127	125	122	117	216	187	206	211	Computer Sessions	235	1546
190	187	190	86	142	138	119	109	143	163	160	142	Computer Usage (hours)	166	1282
17	11	8	27	0	11	10	1	0	0	0	0	Community Center Rental Hrs	0	22
28	15	26	13	12	6	15	8	7	3	0	0	Community Center Event Hrs	0	51
21	16	16	13	11	8	13	8	7	1	0	0	Number of Programs	0	48
464	246	129	136	130	66	165	65	66	9	0	0	Program Attendance	0	501
35	33	31	14	32	23	23	23.5	29	34	30	17	Program Room Event Hrs	61	272.5
17	15	12	11	10	9	8	12	23	23	18	13	Aubrey Book Clubs	24	140
									50			Adult Programs	14	64
24	22	20	24	24	9	12		16	18	14	7	Senior Social Hour	0	100
76	65	89	66	56	40	23	43	66				Senior Fit		228
452	464	6	17	141	53	81	53	154	201	215	7	Family Programs	326	1231
104	91	70	15	62	67	142	72	108	105	94	73	After School Storytime	117	840
310	262	265	69	150	68	157	135	215	141	207	179	Other Storytimes	312	1564
65	46	18	56	50	37	76	45	77	10	60	6	Lego Club	28	389
538	621			125								Reading Program Participants	663	788

*Not included in stats 383 Passive Programming Participants.