

Aubrey Area Library Advisory Board Meeting

Aubrey Area Library
226 Countryside Dr
Aubrey, TX 76227
September 3, 2024
5:30 PM



**(Notice of Potential Quorum for City Council, Planning & Zoning Commission, Board of Adjustment, Municipal Development District, and Parks and Recreation Board - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

Call to Order - Determine if a Quorum is Present: City Council Liaison - Matt Jones, Chair - Sarah Croswell, Vice Chair - Rachel Sargent, Secretary - Jessica Hill, Member - Vicky Kao, Member - Shawn Krencik, Member - Connie Lipscomb, Member - Hallie Nix

Invocation & Pledge of Allegiance: Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

Community Announcements: Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

Citizen Input: Any person may address the Board. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the chairperson, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room and those attending remotely can hear comments and see presentations. To request to speak via videoconference, click on "Participants" at the bottom of the screen, and click "Raise Hand." The chairperson will acknowledge your request and allow you to speak. Citizen comments are limited to three (3) minutes per individual unless additional time is otherwise required by law. No discussion or action may be taken at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

Consent Items Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Board Members or staff. Consideration and action on the following:

1. Minutes of the following Library Board Meeting(s):
 - a. July 23, 2024

New Business: New items requested for consideration.

1. Monthly Report and Calendar
2. Consideration and action on removing and/or appointing member(s) to the Aubrey Area Library Advisory Board.

Library Updates and Board Discussion:

1. Library Updates and Programming

Future Agenda Requests: Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

-ADJOURN-

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at www.aubreytx.gov in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Aubrey Area Library Advisory Board was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the _____ day of _____, 2024.

(The Aubrey Area Library Advisory Board reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 440-9343 for further information.

Minutes of the Aubrey Library Advisory Board

Tuesday, July 23, 2024

Time: 5:34 p.m. – 6:09 p.m.

Meeting was called to order by Chair Sarah Croswell

Quorum – Yes (3)

Present: Sarah Croswell, Rachel Sarge, Jessica Hill

Absent: Connie Lipscomb, Shawn Krencik

Also Attending: Brittany McLain, Kassandra Gaither, Hallie Nix

Community Announcements:

- a) HOPE Food Bank will be open August 17th

Citizen Input:

- a) None

Consent Items:

Consideration and action on the following:

1. Minutes of the following Library Board Meeting(s):
 - a. May 7, 2024

Rachel Sargent made a motion to accept, Jessica Hill 2nd, motion carried

New Business:

1. Monthly Report and Calendar – Discussion held. No action taken.
2. Library Advisory Board Applicants – Discussion held.
 - a. Jessica Hill made a motion to accept Hallie, Rachel Sargent 2nd, motion carried
 - b. Rachel Sargent made a motion to accept Vicky, Jessica Hill 2nd, motion carried

Library Updates and Board Discussion:

- Summer Reading – Discussion held.
- Upcoming Programs – September – Back to Hogwarts readathon, Escape Room, will host teddy bear sleepover during National Teddy Bear Week. October 26th – “Put the Boo Back in Book,” will host movie at the park (Hocus Pocus). November – De Los Muertos celebration, Veterans Day program, Jigsaw puzzle contest, canned food drive, Tis the Season reading challenge “Acts of Service.”

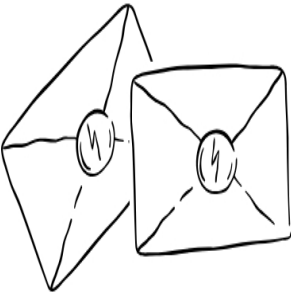
Future Agenda Requests:

- a) Address absent members and potential opening.
- b) Consideration and action on appointing/removing of member(s) to/from the board.

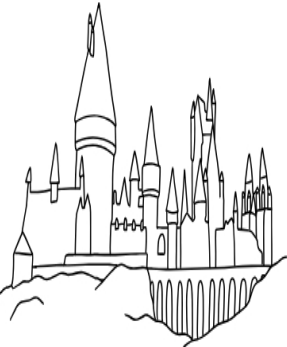
Chair Sarah Croswell adjourned the meeting at 6:09 p.m.

Minutes submitted by Secretary Jessica Hill

Jessica Hill



SEPTEMBER



TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

3.
-Bishop Brigade 2:00 pm
For ages 6-12

-After School Storytime 4:15 pm

-Meditation Hour 5:30 pm
For ages 16+

4.
-Medicare with Wes
12:30 pm

-Bilingual Storytime 10:30 am
for ages 2 & under

5.
-Little Reader's Bookclub
10:30 am for ages 2-5

6.
Early Childhood Storytimes:
-Toddler Time 10:30 am
-Baby and Me 11:30 am

-Lego Club 12:30 pm Ages 4-14

Teddy Bear Workshop 4:30 pm
sign up on August 30th

7.
-Harry Potter Trivia
11 am
For All Ages

10.
-The Aubrey Threaders
11:30 am For ages 18+

-After School Storytime 4:15 pm

-Meditation Hour 5:30 pm
For ages 16+

11.
-Bilingual Storytime 10:30 am
for ages 2 & under

12.
-Little Reader's Bookclub
10:30 am for ages 2-5

13.
Early Childhood Storytimes:
-Toddler Time 10:30 am
-Baby and Me 11:30 am

14.
-Potions Class
11 am
For Ages 6-12

17.
-Bishop Brigade 4:00 pm
For ages 6-12

-After School Storytime 4:15 pm

-Meditation Hour 5:30 pm
For ages 16+

18.
-Bilingual Storytime 10:30 am
for ages 2 & under

-Senior Social Hour 11:30-1:30 pm
for ages 50+

19.
-Little Reader's Bookclub
10:30 am for ages 2-5

-Providence Village
Storytime
10:30 am at PV Town Hall

20.
Early Childhood Storytimes:
-Toddler Time 10:30 am
-Baby and Me 11:30 am

-Lego Club 4:00 pm Ages 4-14

21.
-Escape Room
"Escape from Azkaban"
11 am, 12 pm & 1 pm
For Ages 6-12

24.
-The Aubrey Threaders
11:30 am For ages 18+

-After School Storytime 4:15 pm

-Meditation Hour 5:30 pm
For ages 16+

25.
-Bilingual Storytime 10:30 am
for ages 2 & under

-Aubrey Area Library Book club
5:00 pm

26.
-Little Reader's Bookclub
10:30 am for ages 2-5

-Whodunit Book club 6:00 pm

27.
Early Childhood Storytimes:
-Toddler Time 10:30 am
-Baby and Me 11:30 am

28.
-Back to Hogwarts
Read-a-thon
Wrap Party
1:00 pm



Aubrey Area Library
FY 21-22
13 Month Data Report - Aubrey Area Library

													Jul.	Fiscal
													2024	Year to date
Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24			
128	124	96	82	68	80	82	113	85	130	109	181	New Cards Issued	137	1067
3404	3254	2741	2739	2414	2302	2280	2899	2993	2800	3162	4270	Number of Patrons	3939	23836
21	17	16	17	16	15	16	17	18	16	17	25	Patrons per Hour (avg)	23	18
99/14	64/10	42/5	31/4	29/4	53/7	28/5	24/4	50/6	34/5	42/7	63/7	Volunteer Hours/ Persons	87/15	441/15
20	23	21	20	18	19	17	21	21	21	22	21	Number of Days Open	21	201
161	191	172	161	153	157	141	173	170	173	181	170	Number of Hours Open	171	1650
10152	9819	8841	8041	7696	8024	8259	8638	9803	9355	10387	12565	All Circulations	12796	95564
63	51	51	50	50	51	59	50	58	54	57	74	Items per Hour (avg)	75	578
1508	1454	1155	991	1002	1046	1030	1139	1185	1138	1194	1436	Adult Material Checked Out	1569	11730
7182	6917	6338	5686	5385	5539	5641	6002	7016	6717	7605	9598	Juvenile Material Checked Out	9602	68791
8690	8371	7493	6677	6387	6585	6671	7141	8201	7855	8799	11034	Adult/Juvenile Items combined	11171	80521
384	382	318	258	73	3	41	178	280	101	0	45	Self-Checkout Use	0	979
703	645	621	632	587	687	727	669	719	652	700	650	E-Books Checked Out	716	6739
759	803	727	732	722	752	861	828	883	848	888	881	E-Audios Checked Out	909	8304
1462	1448	1348	1364	1309	1439	1588	1497	1602	1500	1588	1531	E-Books/ E-Audios combined	1625	15043
192	211	168	211	201	149	169	162	197	185	176	178	ILL shipped	196	1824
159	186	164	282	196	137	165	168	204	174	165	151	ILL received	208	1850
316	283	272	297	203	261	235	281	287	342	376	433	Reference	454	3169
8	8	8	8	8	8	8	8	8	8	8	8	Number of Public Computers	8	8
191	210	117	127	125	122	117	216	187	206	211	235	Computer Sessions	206	1752
187	190	86	142	138	119	109	143	163	160	142	166	Computer Usage (hours)	145	1427
11	8	27	0	11	10	1	0	0	0	0	0	Community Center Rental Hrs	0	22
15	26	13	12	6	15	8	7	3	0	0	0	Community Center Event Hrs	0	51
16	16	13	11	8	13	8	7	1	0	0	0	Number of Programs	0	48
246	129	136	130	66	165	65	66	9	0	0	0	Program Attendance	0	501
33	31	14	32	23	23	23.5	29	34	30	17	61	Program Room Event Hrs	51	323.5
15	12	11	10	9	8	12	23	23	18	13	24	Aubrey Book Clubs	16	156
								50			14	Adult Programs	0	64
22	20	24	24	9	12		16	18	14	7	0	Senior Social Hour	3	103
65	89	66	56	40	23	43	66					Senior Fit		228
464	6	17	141	53	81	53	154	201	215	7	326	Family Programs	384	1615
91	70	15	62	67	142	72	108	105	94	73	117	After School Storytime	83	923
262	265	69	150	68	157	135	215	141	207	179	312	Other Storytimes	263	1827
46	18	56	50	37	76	45	77	10	60	6	28	Lego Club	40	429
621			125								663	Reading Program Participants	715	840

*Not included in stats 344 Passive Programming Participants.