Municipal Development District Board Meeting

Aubrey Municipal Development Building
205 S. Main St.
Aubrey, TX 76227
August 13, 2024
6:00 PM

Call to Order – Determine if Quorum is Present

President Drew called the meeting to order at 6:01 pm.

The following members were Present:

President - Holly Drew (Place 6)
Secretary - Mike Browning (Place 5)
Director Place 1 - Viki Dunn
Director Place 2 - Jesse Auer
Vice President Erin Bogar (Place 3)
Director Place 4 - Mark Arbenowske

Others Present:

Christine Gossett, Executive Director
Charles Kreidler, City Manager
Alicia Kreh, Attorney/TOASE (via Zoom)
Jason Claunch with Catalyst Group (via Zoom)

Absent: Director Place 7 - Tim Heitman

Invocation & Pledge of Allegiance:

Secretary Browning led the Pledge and Invocation

Community Announcements:

President Drew read the announcements for the following events with a correction to the original Chamber Luncheon date and location that was printed on the agenda:

- Correction made for the Aubrey 380 Area Chamber of Commerce Luncheon. It is August 21st, not the 14th at a location to be announced at 11:30 am
- Aubrey Business Resource Fair at Aubrey Area Library and Community Center, Wed., August 28th from 4:30 to 6:30 pm
- Peanut Festival Saturday, Oct. 5, 2024

Citizen Input: N/A

Consent Items:

1. Approve minutes of the July 9, 2024 meeting.

   Director Auer asked to pull the approval of the minutes off Consent agenda and made a correction on the attendance.

   Director Auer motioned to approve the July 9th minutes with the correction to show VP Erin Bogar was present during roll call.

   VP Bogar seconded the motion. All in Favor. Motion carried 6 to 0.

2. Approve June 2024 Financial Report.

   Director Auer motioned to approve the financials.

   Director Dunn seconded the motion. All in Favor. Motion carried 6 to 0.

New Business: New items requested for consideration.

Secretary Browning made a request to move up the discussion on the proposed budget due to a conflict he had needing to leave by 7:30 pm for work-related travel. No objections. The Strategic Plan item to #3 and the Budget item to #1.

1. Consider and Approve Adjustments to the Proposed 2024-25 FY Budget

   Staff presented the budget item changes being proposed since the last budget presentation. Board discussed the line item changes and the proposed market adjustment for the Executive Director's salary, as directed by City Council.

   Director Auer called for a motion to approve the Proposed 2024-25 Fiscal Year Budget with the Executive Director salary to be capped at $110,000. Director Dunn seconded the motion. The vote was 3 in Favor and 3 Opposed (Auer, Dunn, Arbenowske). Motion failed 3 to 3.

   Vice President Bogar made a motion to approve the Proposed 2024-25 Fiscal Year Budget with the modified Executive Director salary to be $110,000 plus a $5,000 car allowance and approve all other proposed budget item changes. Secretary Browning seconded the motion. The vote was 3 in Favor and 3 Opposed (Auer, Dunn, Arbenowske). Motion failed 3 to 3.

Secretary Browning motioned to approve the budget with the modified Executive Director salary to be $112,500 total, including the car allowance. Director Arbenowske seconded the motion. The vote was 4 in Favor and 2 Opposed (Auer, Dunn).
Motion carried 4 to 2.

2. Update from Construction and Building Sub-Committee.

   Director Browning report that the sub-committee will be holding a meeting soon.

Note: Alicia Kreh left the Zoom call at 7:26 pm. Director Browning left the meeting at 7:29 p.m.

3. Presentation on the Strategic Plan process and updates from Jason Claunch with the Catalyst Group.

   Jason Claunch with the Catalyst Group gave an update on the Strategic Plan and requested that the board provide input on the Goals document by commenting in the Word document and return it within 7 to 10 days.

Note: Secretary Browning rejoined the meeting via Zoom at approximately 7:35 p.m.

4. Discuss Smart Goals for MDD Program and/or the Executive Director.

   No discussion.

Staff Report:

Executive Director presented the July Staff Report and updates on the building lease, mural revision, Westwood Professional Services Agreement, social media and Placer AI reports. No action taken.

Future Agenda Requests:

Future Agenda Items requested: Construction Sub-Committee; Lease; Board officers and appointments; Goals; Budget

*****EXECUTIVE SESSION*****

Motion to Recess into Executive Session.

Director Auer motioned to close the Open Session and go into Executive Session at 8:48 p.m. Director Dunn seconded the motion. All in Favor. Motion carried 5 to 0.
Browning did not vote via Zoom.

Reconvene into Open Session:

Director Dunn motioned to reconvene into Open Session at 9:17p.m. and adjourn at 9:17 p.m.

Director Auer seconded the motion. All in Favor. Motion carried 5 to 0.

Browning did not vote via Zoom.

-ADJOURN-

Meeting adjourned at 9:17 p.m.

PASSED and APPROVED by the Aubrey Municipal Development District of the City of Aubrey, Texas this 18 day of Sept, 2024.

Holly Drew, President

ATTEST:

Mike Browning, Secretary