

Parks and Recreation Board Meeting

Aubrey City Council Chambers
226 Cuntrieside Dr.
Aubrey, TX 76227
October 1, 2024
6:00 PM



**(Notice of Potential Quorum for City Council, Planning & Zoning Commission, Board of Adjustment, Library Board, and Municipal Development District - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

Notice Regarding Remote Participation of Board Members

Pursuant to Section 551.127, Texas Government Code, one or more Board Members may attend this meeting remotely using videoconferencing technology. A quorum of the Board will be physically present at the location provided above.

Call to Order - Determine if a Quorum is Present:

Invocation & Pledge of Allegiance: Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

Community Announcements: Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

Citizen Input: Any person may address the Board. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the chairperson, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room and those attending remotely can hear comments and see presentations. Citizen comments are limited to three (3) minutes per

individual unless additional time is otherwise required by law. No discussion or action may be taken at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

Department Updates and Discussion:

1. Receive an update regarding current park construction projects; discussion of same.
2. Receive an update regarding a request from AAYSA for assistance with field maintenance from the City of Aubrey; discussion of same.

New Business: New items requested for consideration.

1. Receive information, consider and act on the purchase of potential park land on FM 2931.
2. Consideration and action on minutes of the August 6, 2024 Parks and Recreation Board meeting.

Future Agenda Requests: Council or Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

-ADJOURN-

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at www.aubreytx.gov in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Aubrey Parks and Recreation Board was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the _____ day of _____, 2024.

(The Parks and Recreation Board reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 440-9343 for further information.



**Parks and Recreation Board Meeting
Staff Report
October 1, 2024**

Agenda Item

Receive an update regarding current park construction projects; discussion of same.

Staff Contact

Kurt Karnowski, Parks & Recreation Coordinator
kkarnowski@aubreytx.gov
940-440-9343

Summary

Leslie Park - Pickleball and Basketball courts to be completed by the first week of October. Final completion of project estimated to be completed Mid October.

Highmeadow Pocket Park - Bid opening scheduled for October 30th. Bid awarded at November 20th City Council Meeting.

Matthew's Park - Bid awarded at the September 26th City Council Meeting.

Main St. Project - Construction started the beginning of September. Estimated completion February 2025.

Financial Summary

Staff Recommended Action

Staff Recommended Motion

N/A



**Parks and Recreation Board Meeting
Staff Report
October 1, 2024**

Agenda Item

Receive an update regarding a request from AAYSA for assistance with field maintenance from the City of Aubrey; discussion of same.

Staff Contact

Kurt Karnowski, Parks & Recreation Coordinator
kkarnowski@aubreytx.gov
940-440-9343

Summary

At the August board meeting, it was discussed that AAYSA would like the City of Aubrey to take over the maintenance of sports fields belonging to the Aubrey ISD and through an agreement, are being utilized for youth association sports in the area.

Jessica Milacek presented a summary of fields being utilized and some of the maintenance items needed with estimated costs. There is one softball field, a football field and two baseball fields. It was requested that the City prepare a currently owned city property for a temporary soccer field.

The Parks and Recreation Department along with city management reviewed the request and details provided. City staff are working on a draft plan that would provide for a partnership and how resources could be combined to meet the goal of having well maintained temporary sports fields until the city is able to fund a sports complex.

As we make process on a plan, we will report back to the board. Hopefully, we can make progress on this after the first of the year.

Financial Summary

N/A

Staff Recommended Action

Staff Recommended Motion

N/A



**Parks and Recreation Board Meeting
Staff Report
October 1, 2024**

Agenda Item

Receive information, consider and act on the purchase of potential park land on FM 2931.

Staff Contact

Kurt Karnowski, Parks & Recreation Coordinator
kkarnowski@aubreytx.gov
940-440-9343

Summary

Recent development approved on FM 2931 will include a community park. In addition to the park, the city was able to obtain approximately 2 acres of frontage on FM 2931. Currently, we do not have plans for the property. It will be adjacent to general retail, so it could be a good opportunity for economic development. If there may be a park use for it, that is an option also.

Secondly, we have an option to purchase approximately 5 acres just south of the EMLI Apartments and adjacent to the new development. The owner is asking \$80,000 for the land. This area could help us achieve goals from the Parks Master Plan. There has been discussion about the need for basketball courts in this area.

At the previous meeting, a motion was made to recommend to the City Council that we purchase this land for parks and recreation. However, this was not posted as an action item, so the motion was not official. Action may be taken tonight on this item.

Financial Summary

N/A

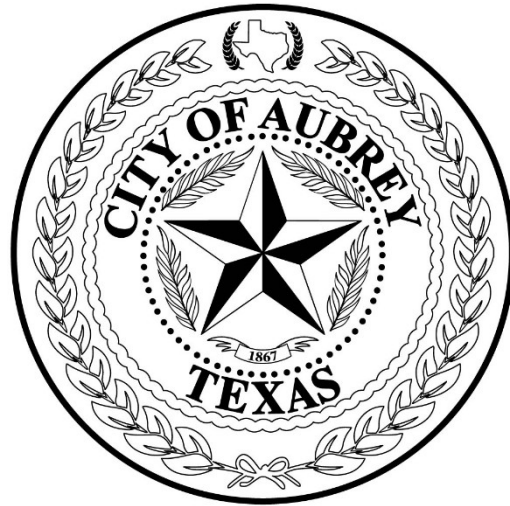
Staff Recommended Action

Staff Recommended Motion

N/A

Parks and Recreation Board Meeting Minutes

Aubrey City Hall
107 S. Main St
Aubrey, TX
76227
August 6, 2024
6:00 PM



The meeting was called to order at 6:01 p.m.

Present: Randy Jones, Courtney Kelly, Jessica Milacek, Amanda Larsen, Erin Bansal, Alan Holland, Eric Probst, Deshanda Blair (present, not participating)

Absent: Jason Noyes, Peter Dwyer, Emmanuel Gonzalez, Jesse Kemp

Staff Present: City Secretary Jenny Hicks, Director of Development Services and Public Works Leanne Wilson, Parks Coordinator Kurt Karnowski

Amanda Larsen offered the Invocation and led the Pledge of Allegiance.

Community Announcements:

City Secretary Jenny Huckabee announced the following:

- Meetings will be at the new City Council Chamber/Community Center at 226 Countryside Drive beginning in September.
- Reminder to complete Cyber Security Training
- Instruction provided on new board portal

Parks Coordinator Kurt Karnowski announced the following:

- The annual Peanut Festival is October 5th. Booths are still available, and volunteers are needed.
- The Senior Fit program is expanding to Tuesdays and Thursdays with new programs.

Citizen Input: None

Department Updates and Discussion:

1. Receive a report regarding Trivedi Park update; discussion of same.

Parks Coordinator Kurt Karnowski provided information and requested input

from the board. Direction was received for the property to be used for natural/open space, walking and bike trails, fishing, splash pad, disc golf, exercise type equipment and did not prefer playground type equipment.

2. Receive information regarding potential park land on FM 2931; discussion of same.

Parks Coordinator Kurt Karnowski provided information and requested input from the board. Direction received was the potential purchase for food trucks, parks, or basketball courts.

Board Member Courtney Kelly made a motion to approve the purchase of the 5 acres in an amount of \$80,000. Board Member Alan Holland seconded. Motion carried unanimously. (This was not an action item.)

3. Receive an update from Board Member Milacek regarding AAYSA's request for assistance with field maintenance from the City of Aubrey; discussion of same.

Board Member Jessica Milacek provided information.

Board Member Alan Holland made a motion for Jessica to present the plan to City Council. Board Member Courtney Kelly seconded. Motion carried unanimously. (This was not an action item.)

4. Receive a budget report from the Parks and Recreation Coordinator; discussion of the same.

Public Works and Development Services Director Leanne Wilson provided information and presented a concept plan for the Highpointe development.

New Business: New items requested for consideration.

1. Consider and make a recommendation to City Council regarding appointing member(s) to the Parks and Recreation Board.

Board Member Amanda Larsen made a motion to appoint Peter Dwyer as a board member. Board Member Courtney Kelly seconded. Motion Passed (6:0). None opposed.

2. Consideration and action on approval of minutes for the May 7, 2024 and June 4, 2024 Parks and Recreation Board Meeting.

Board Member Courtney Kelly made a motion to approve the minutes. Board Member Amanda Larsen seconded. Motion Passed (6:0). None opposed.

Future Agenda Requests: Request for Trivedi Park concept plan and Leslie Park update.

The meeting was adjourned at 6:59 p.m.

PASSED and APPROVED by the Parks and Recreation Board of the City of Aubrey, Texas this 3rd day of September, 2024.

Amanda Larsen, President

ATTEST:

Jenny Hicks, City Secretary