

Municipal Development District Board Meeting Minutes



Aubrey Municipal Development Building
205 S. Main St.
Aubrey, TX 76227
June 11, 2024
6:00 PM

Call to Order - Determine if a Quorum is Present:

President Drew called the meeting to order at 6:00 pm and took roll.

The following members were Present:

President - Holly Drew (Place 6)

Secretary - Mike Browning (Place 5)

Director Place 1 - Viki Dunn

Director Place 2 - Jesse Auer

Director Place 4 - Mark Arbernowske

Director Place 7 - Tim Heitman

Vice President Erin Bogar (Place 3) - Absent at roll call

Others Present:

Christine Gossett, Executive Director

Charles Kreidler, City Manager

Alicia Kreh, Attorney/TOASE (via Zoom)

Invocation & Pledge of Allegiance:

Secretary Browning led the Pledge and Invocation.

Community Announcements:

1. Upcoming events in Aubrey include the Summer Music Series in Veteran's Park on June 15th from 5:30 pm to 9 pm featuring Texas Harmony, Payton Howie, and Clay Hollis.

Citizen Input:

No Citizen Input.

Consent Items:

Director Auer requested to pull Consent Items 1, 2, and 3 from Consent Agenda for corrections and discussion.

1. Minutes of the May 16, 2024, meeting.

Director Auer requested corrections for the May 16th minutes to include updating the recommended proposed budget for Salaries to reflect \$105,000 and a correction on the motion for adjourning the executive session from Director Arbenowske to Director Auer.

Director Auer motioned to approve the May 16th minutes with edits.

Director Dunn seconded. All in Favor. Motion carried 6 to 0.

2. Approve Monthly Financial Report.

Director Auer had questions on two items in the monthly Financial Report. Staff answered questions on the items.

Director Auer made a motion to approve the monthly Financial Report.

Secretary Browning seconded. All in Favor. Motion carried 6 to 0.

3. Facade Grant Update

Director Auer asked if the Facade Grant update was needed since the eligible improvements for the Façade Grant are now being covered by the updated Targeted Improvement Grant. Board discussed.

Director Auer motioned to terminate the Facade Grant Policy and allow the Targeted Improvement Grant and Policy to be the only policy for improvements.

Director Dunn seconded the motion. All in Favor. Motion carried 6 to 0.

New Business: New items requested for consideration.

1. Consider and approve a resolution authorizing the formation of a Construction and Building Sub-Committee.

Staff explained the Resolution. President Drew asked for a motion to approve a resolution authorizing the formation of a Construction and Building Sub-Committee with Mike Browning, Tim Heitman, and Mark Arbenowske as members.

Tim Heitman motioned to approve the formation of a Construction and Building Sub-Committee.

Director Auer seconded. Five in Favor. One opposed. Motion passed 5 to 1.

Note: Director Bogar arrived at the meeting at 6:15 p.m.

2. Receive update and recommendations from Mural Selection Sub-Committee and consider selecting an artist for the mural project and authorizing the Executive Director to enter an agreement with selected artist.

Sub-committee provided an update and the board discussed. The sub-committee will come back to the board with a final recommendation for approval at the July meeting.

No action was taken.

3. Consider and approve update to the Proposed 2024-25 Fiscal Year Budget

Staff explained the new expenses proposed for fees and admin costs associated with using the new tech and meeting AV system at the new council chambers.

Vice President Bogar motioned to approve the update to the proposed 2024-25 budget with \$5,000 for the tech fee making it \$35,000 for Professional and Legal Fees and \$2,400 for admin fees making it \$17,400 for Administrative Fees.

Director Heitman seconded the motion. Six members in Favor. One member opposed. Motion passed 6 to 1.

Staff Report:

1. May Monthly Report

Executive Director presented the Staff report and updates. No action taken.

Future Agenda Requests:

Future Agenda items requested: Mural Sub-Committee Proposal, Zac Tax and Placer AI Reports, Marketing & Social Media Policy, Sign Policy, Retail Coach Proposal, Goals and Objectives.

*****EXECUTIVE SESSION*****

Motion to Recess into Executive Session.

Director Auer motioned to close the Open Session and go into Executive Session at 7:26 p.m.

Vice President Bogar seconded the motion. All in Favor. Motion carried 7 to 0.

Reconvene into Open Session:

Director Dunn motioned to reconvene into Open Session at 8:13 p.m.

Director Auer seconded the motion. All in Favor. Motion carried 7 to 0.

Director Auer stated there were no additional items to add to Future Agenda Items from Executive Session.

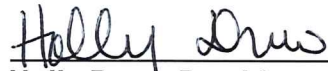
-ADJOURN-

Director Dunn motioned to adjourn the meeting at 8:13 p.m.

Director Auer seconded. All in Favor. Motion passed 7 to 0.

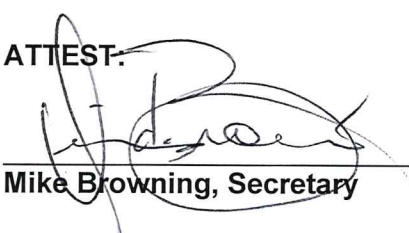
Meeting adjourned.

PASSED and APPROVED by the Municipal Development District of the City of Aubrey,
Texas this 9 day of July, 2024.



Holly Drew, President

ATTEST:



Mike Browning, Secretary