

Aubrey Area Library Advisory Board Meeting

Aubrey Area Library
226 Countryside Dr
Aubrey, TX 76227
November 12, 2024
5:30 PM



**(Notice of Potential Quorum for City Council, Planning & Zoning Commission, Board of Adjustment, Municipal Development District, and Parks and Recreation Board - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

Call to Order - Determine if a Quorum is Present: City Council Liaison - Matt Jones, Chair - Sarah Croswell, Vice Chair - Rachel Sargent, Secretary - Jessica Hill, Member - Vicky Kao, Member - Justin Hamzeh, Member - Connie Lipscomb, Member - Hallie Nix

Invocation & Pledge of Allegiance: Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

Community Announcements: Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

Citizen Input: Any person may address the Board. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the chairperson, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room can hear comments and see presentations. Citizen comments are limited to three (3) minutes per individual unless additional time is otherwise required by law. No discussion or action may be taken at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

Consent Items Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed

from the Consent Agenda by the request of Board Members or staff. Consideration and action on the following:

1. Minutes of the following Library Board Meeting(s):
 - a. September 3, 2024

New Business: New items requested for consideration.

2. Monthly Report and Calendar

Library Updates and Board Discussion:

3. Library Updates and Programming

Future Agenda Requests: Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

-ADJOURN-

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at www.aubreytx.gov in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Aubrey Area Library Advisory Board was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the _____ day of _____, 2024.

(The Aubrey Area Library Advisory Board reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 440-9343 for further information.

Minutes of the Aubrey Library Advisory Board

Tuesday, September 3, 2024

Time: 5:32 pm – 6:03 pm

Meeting was called to order by Chair Sarah Croswell

Quorum – Yes (6)

Present: Rachel Sargent, Sarah Croswell, Jessica Hill, Connie Lipscomb, Hallie Nix, Vicky Kao

Absent: Shawn Krencik

Also Attending: Cassandra Gaither

Community Announcements:

- a) HOPE Food Bank will be open September 14, 9am-11am
- b) Peanut Festival October 5th
- c) National Night Out October 1st

Citizen Input:

- a) None

Consent Items:

Consideration and action on the following:

1. Minutes of the following Library Board Meeting(s):
 - a. May 7, 2024

Rachel Sargent made a motion to accept, Hallie Nix 2nd, motion carried

New Business:

1. Monthly Report and Calendar – Discussion held. No action taken.
2. Consideration and action on removing Shawn Krencik due to missing consecutive meetings in a rolling calendar year, according to bylaws – Rachel Sargent made a motion to accept, Connie Lipscomb 2nd, motion carried
3. Library Advisory Board Applicants – Discussion held.
 - a. Jessica Hill made a motion to recommend Justin Hamzeh, Rachel Sargent 2nd, motion carried

Library Updates and Board Discussion:

- Approved for two part time positions, and one position has been filled.
- Discussed getting aprons/shirts for volunteers for our larger events.
- Building Updates – renovations are scheduled to be completed at the end of September; bathroom step stools have been ordered.
- Upcoming Programs: Hogwarts Readathon started September 1st and is open for all ages. October: Trunk or Treat event, followed by movie in the park, Hocus Pocus, on October 26th, starting at 5pm – chess tournament on Oct 19th, 9am-2pm; all day trick or treating on October 31st

Future Agenda Requests:

- Move next meeting to November 12th, due to Election Day falling on original scheduled day

Chair Sarah Croswell adjourned the meeting at 6:03p.m.

Minutes submitted by Secretary Jessica Hill

Jessica Hill

Aubrey Area Library
FY 23-24
13 Month Data Report - Aubrey Area Library

Monthly Data Report - Aubrey First Library													Sep.	Fiscal
Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24		2024	Year to date
96	82	68	80	82	113	85	130	109	181	137	129	New Cards Issued	111	1307
2741	2739	2414	2302	2280	2899	2993	2800	3162	4270	3939	2960	Number of Patrons	3058	29854
16	17	16	15	16	17	18	16	17	25	23	16	Patrons per Hour (avg)	19	18
42/5	31/4	29/4	53/7	28/5	24/4	50/6	34/5	42/7	63/7	87/15	43/6	Volunteer Hours/ Persons	46/7	530/15
21	20	18	19	17	21	21	21	22	21	21	22	Number of Days Open	20	243
172	161	153	157	141	173	170	173	181	170	171	181	Number of Hours Open	164	1995
8841	8041	7696	8024	8259	8638	9803	9355	10387	12565	12796	12111	All Circulations	10439	118114
51	50	50	51	59	50	58	54	57	74	75	67	Items per Hour (avg)	64	709
1155	991	1002	1046	1030	1139	1185	1138	1194	1436	1569	1617	Adult Material Checked Out	1381	14728
6338	5686	5385	5539	5641	6002	7016	6717	7605	9598	9602	8740	Juvenile Material Checked Out	7375	84906
7493	6677	6387	6585	6671	7141	8201	7855	8799	11034	11171	10357	Adult/Juvenile Items combined	8756	99634
318	258	73	3	41	178	280	101	0	45	0	10	Self-Checkout Use	0	989
621	632	587	687	727	669	719	652	700	650	716	713	E-Books Checked Out	714	8166
727	732	722	752	861	828	883	848	888	881	909	1041	E-Audios Checked Out	969	10314
1348	1364	1309	1439	1588	1497	1602	1500	1588	1531	1625	1754	E-Books/ E-Audios combined	1683	18480
168	211	201	149	169	162	197	185	176	178	196	195	ILL shipped	181	2200
164	282	196	137	165	168	204	174	165	151	208	174	ILL received	178	2202
272	297	203	261	235	281	287	342	376	433	454	440	Reference	357	3966
8	8	8	8	8	8	8	8	8	8	8	8	Number of Public Computers	8	8
117	127	125	122	117	216	187	206	211	235	206	178	Computer Sessions	166	2096
86	142	138	119	109	143	163	160	142	166	145	118	Computer Usage (hours)	123	1668
27	0	11	10	1	0	0	0	0	0	0	0	Community Center Rental Hrs	0	22
13	12	6	15	8	7	3	0	0	0	0	0	Community Center Event Hrs	2	53
13	11	8	13	8	7	1	0	0	0	0	0	Number of Programs	1	49
136	130	66	165	65	66	9	0	0	0	0	0	Program Attendance	57	558
14	32	23	23	23.5	29	34	30	17	61	51	16	Program Room Event Hrs	44	383.5
11	10	9	8	12	23	23	18	13	24	16	12	Aubrey Book Clubs	13	181
						50			14	0	1	Adult Programs	14	79
24	24	9	12		16	18	14	7	0	3	7	Senior Social Hour	8	118
66	56	40	23	43	66							Senior Fit		228
17	141	53	81	53	154	201	215	7	326	384	17	Family Programs	170	1802
15	62	67	142	72	108	105	94	73	117	83	35	After School Storytime	65	1023
69	150	68	157	135	215	141	207	179	312	263	66	Other Storytimes	262	2155
56	50	37	76	45	77	10	60	6	28	40	29	Lego Club	56	514
	125								663	715		Reading Program Participants		840



November



Tuesday

Wednesday

Thursday

Friday

Saturday

			1. Early Childhood Storytimes: -Toddler Time 10:30 am -Baby and Me 11:30 am -Lego Club 12:30 pm Ages 4-14 Take & Makes All day long, while supplies last	2. Dia De Muertos Celebration 11 am- 1:00 pm Take & Makes All day long, while supplies last
5. -After School Storytime 4:15 pm	6. -Bilingual Storytime 10:30 am for ages 2 & under -Medicare with Wes 12:00 pm -Cat Club Bookclub 4:30 pm	7. -Little Reader's Bookclub 10:30 am for ages 2-5 -Canned film festival 4:30 pm "Toy Story"	8. Early Childhood Storytimes: -Toddler Time 10:30 am -Baby and Me 11:30 am Honor our Veterans presentation 5:00 pm	9. LIBRARY CLOSED
12. -The Aubrey Threaders 11:30 am For ages 18+ -After School Storytime 4:15 pm -Meditation Hour 5:30 pm For ages 16+ -Library board meeting 5:30 pm	13. -Bilingual Storytime 10:30 am for ages 2 & under	14. -Little Reader's Bookclub 10:30 am for ages 2-5 -Canned film festival 4:30 pm "Toy Story 2"	15. Early Childhood Storytimes: -Toddler Time 10:30 am -Baby and Me 11:30 am -Lego Club 4:00 pm Ages 4-14	16.
19. -Bishop Brigade 4:00 pm For ages 6-12 -After School Storytime 4:15 pm -Meditation Hour 5:30 pm For ages 16+	20. -Bilingual Storytime 10:30 am for ages 2 & under	21. -Little Reader's Bookclub 10:30 am for ages 2-5 -Providence Village Storytime 10:30 am at PV Town Hall -Canned film festival 4:30 pm "Onward"	22. Early Childhood Storytimes: -Toddler Time 10:30 am -Baby and Me 11:30 am	23. Take & Makes All day long, while supplies last
26.	27.	28. LIBRARY CLOSED	29. LIBRARY CLOSED	30. LIBRARY CLOSED