

Municipal Development District Board Meeting

Aubrey City Council Chambers
226 Countryside Drive
Aubrey, TX 76227
October 21, 2024
5:00 PM



Call to Order - Determine if a Quorum is Present:

President Drew called the Work Session to order at 5:02 p.m.

Present:

President - Holly Drew (Place 6)
Secretary - Mike Browning (Place 5)
Vice President Erin Bogar (Place 3)
Director Place 1 – Brooks Stoy (*arrived at 5:09 pm*)
Director Place 4 – Todd Davis
Director Place 7 - Tim Heitman

Absent: Director Place 2 – Brenda Blackburn

Staff Present:

Christine Gossett – Executive Director
Shanda Guffee – Development Services Manager
Riley Podleski – Assistant to City Manager
Charles Kreidler – City Manager
Mike English – Finance Director
Leanne Wilson – Director of Municipal Operations

Others Present:

Chris Rich - Mayor, City of Aubrey
Jason Claunch, Chris Branham and Noah Rakosky - Catalyst Consulting Group
Niyi Efuwape – Mansfield, TX

Work Session:

Consultants from the Catalyst Group made their final presentation on the Strategic Plan findings and process. Board discussion. No action taken.

Adjourn:

Vice President Bogar motioned to adjourn the Work Session 5:55 pm. Secretary Browning seconded. Motion passed 6 to 0.

Break for a 5-minutes.

Regular Session – Call to Order and Determine if a Quorum is Present:

President Drew called the Work Session to order at 6:05 p.m.

Present:

President - Holly Drew (Place 6)
Secretary - Mike Browning (Place 5)
Vice President Erin Bogar (Place 3)
Director Place 1 – Brooks Stoy
Director Place 4 – Todd Davis
Director Place 7 - Tim Heitman

Absent: Director Place 2 – Brenda Blackburn

Staff Present:

Christine Gossett – Executive Director
Shanda Guffee – Development Services Manager
Riley Podleski – Assistant to City Manager
Charles Kreidler – City Manager
Mike English – Finance Director

Others Present:

Chris Rich – Mayor, City of Aubrey
Niyi Efuwape – Mansfield, TX

Invocation & Pledge of Allegiance:

Secretary Browning led the Pledge and Invocation.

Community Announcements:

- The Aubrey Area Library will have a Trunk or Treat on October 26th from 5:00 to 6:45 pm. and a movie night at 7 pm.
- Christmas Tree Lighting on December 4, 2024

- Charles Kreidler announced the Aubrey Area Chamber will have an Open House at the on December 4, 2024 before the Christmas Tree Lighting.

Citizen Input: N/A

Consent Items:

1. Approve minutes of the September 18th, 2024, MDD Board Meeting.
2. Approve August and September 2024 Financial Report.

Secretary Browning motioned to approve the Consent Agenda. Vice President Bogar seconded the motion. All in Favor. Motion carried 6 to 0.

New Business: New items requested for consideration.

1. Consideration and take action regarding electing a President, Vice President, and Secretary for One-Year terms of office, expiring September 30, 2025, and designating those individuals to sign for funds for banking and financial accounts.

President Drew asked for nominations for the Office of President. Secretary Browning nominated Holly Drew for President. No other nominations received.

Secretary Browning motioned to elect Holly Drew for President. Vice President Bogar seconded the motion. All in Favor. No opposed. Motion carried 6 to 0.

President Drew asked for nominations for the Office of Vice President. President Drew nominated Mike Browning for Vice President. No other nominations received.

President Drew motioned to elect Mike Browning for Vice President. Director Heitman seconded the motion. All in Favor. No opposed. Motion carried 6 to 0.

President Drew asked for nominations for the Office of Secretary. Vice President Browning nominated Erin Bogar for Secretary. No other nominations received.

Vice President Browning motioned to elect Erin Bogar for Secretary. President Drew seconded the motion. All in Favor. No opposed. Motion carried 6 to 0.

President Drew asked for a motion to approve the staff recommended motion for the elected officers to sign for funds for banking and financial accounts. Secretary Bogar motioned to approve the staff recommended motion. Director Heitman seconded the motion. All in Favor. No opposed. Motion carried 6 to 0.

2. Consider and take action regarding an Administrative Services Agreement with the City of Aubrey.

Executive Director of the MDD presented the Administrative Services Agreement and answered questions from the board.

Secretary Bogar motioned to approve the Administrative Services Agreement. Director Heitman seconded the motion. All in Favor. No opposed. Motion carried 6 to 0.

3. Consider and take action on recommended Economic Development video graphic add-ons.

Staff presented options for video upgrades for graphics is video package. Board discussed. Finance Director answered questions regarding budget request.

Secretary Bogar motioned to approve the Executive Director to select the necessary add-ons for the existing economic development video contract not to exceed \$7,000. Director Heitman seconded the motion. All in Favor. No opposed. Motion carried 6 to 0.

Staff Report:

Executive Director presented the September staff and social media reports, media coverage, and training.

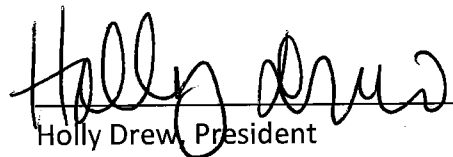
Future Agenda Requests:

Building and Mural sub-committees; joint meeting of Council and MDD Board of Directors.

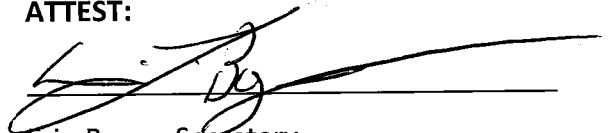
-ADJOURN-

Director Browning motioned to adjourn the meeting at 6:48 pm. Director Davis seconded the motion. All in Favor. No opposed. Motion carried 6 to 0.

PASSED and APPROVED by the Aubrey Municipal Development District of the City of Aubrey, Texas this 14th day of Nov., 2024.


Holly Drew, President

ATTEST:


Erin Bogar, Secretary