

Parks and Recreation Board Meeting

Aubrey City Council Chambers
226 Cuntrieside Dr.
Aubrey, TX 76227
December 3, 2024
6:00 PM



**(Notice of Potential Quorum for City Council, Planning & Zoning Commission, Board of Adjustment, Library Board, and Municipal Development District - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

Notice Regarding Remote Participation of Board Members

Pursuant to Section 551.127, Texas Government Code, one or more Board Members may attend this meeting remotely using videoconferencing technology. A quorum of the Board will be physically present at the location provided above.

Call to Order - Determine if a Quorum is Present:

Invocation & Pledge of Allegiance: Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

Community Announcements: Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

Citizen Input: Any person may address the Board. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the chairperson, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room can hear comments and see presentations. Citizen comments are limited to three (3) minutes per individual unless additional

time is otherwise required by law. No discussion or action may be taken at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

Department Updates and Discussion:

1. Discussion regarding construction and updates on Trivedi Park, Matthews Park, Veterans Park and Highmeadow Park.
2. Discussion regarding Leslie Park's current construction and future needs.

New Business: New items requested for consideration.

3. Consideration and action on the minutes of the October 1, 2024 meeting.

Future Agenda Requests: Council or Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

-ADJOURN-

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at www.aubreytx.gov in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Aubrey Parks and Recreation Board was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the _____ day of _____, 2024.

(The Parks and Recreation Board reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 440-9343 for further information.



**Parks and Recreation Board Meeting
Staff Report
December 3, 2024**

Agenda Item

Discussion regarding construction and updates on Trivedi Park, Matthews Park, Veterans Park and Highmeadow Park.

Staff Contact

Kurt Karnowski, Parks & Recreation Superintendent
kkarnowski@aubreytx.gov
940-440-9343

Summary

Trivedi Park - Archaeological Survey has been requested and approved. Pending concepts.

Matthews Park - Construction to begin on December 2, 2024. Equipment is expected to arrive at the end of January.

Veterans Park - Sidewalks have all been completed. A pause in construction due to the Tree Lighting event. Construction to start back in January. Pending the completion of pavers, tree grates, bollards and light poles.

Highmeadow Park - Bid awarded at the November City Council. Pending reconstruction meeting.

Financial Summary

NA

Staff Recommended Action

Staff Recommended Motion

N/A



**Parks and Recreation Board Meeting
Staff Report
December 3, 2024**

Agenda Item

Discussion regarding Leslie Park's current construction and future needs.

Staff Contact

Kurt Karnowski, Parks & Recreation Superintendent
kkarnowski@aubreytx.gov
940-440-9343

Summary

Leslie Park: The bridge was set on November 27, 2024. Benches and trash cans have shipped and are expected to arrive the week of December 9th. Expected completion of the entire project is the week of December 16th.

Discussion of future needs of the basketball and pickleball courts at Leslie park pertaining to fencing.

Financial Summary

NA

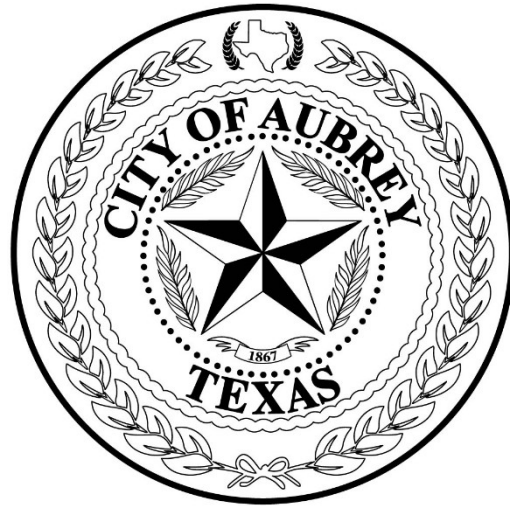
Staff Recommended Action

Staff Recommended Motion

N/A

Parks and Recreation Board Meeting Minutes

Aubrey City Council Chambers
226 Cuntrieside Dr.
Aubrey, TX 76227
October 1, 2024
6:00 PM



The meeting was called to order at 6:10 pm.

Present: Randy Jones, Amanda Larsen, Erin Bansal, Eric Probst, Deshanda Blair, Courtney Kelly (arrived at 6:16 PM)

Absent: Alan Holland, Jessica Milacek, Emmanuel Gonzalez, Jesse Kemp, Jason Noyes, Peter Dwyer

Staff Present: City Manager Charles Kreidler, City Secretary Jenny Hicks, Director of Development Services and Public Works Leanne Wilson, Parks Superintendent Kurt Karnowski

Invocation & Pledge of Allegiance: Amanda Larsen led the Pledge of Allegiance.

Community Announcements: Kurt Karnowski announced the annual Peanut Festival on October 5th from 9 am until 4 pm with the parade at 10 am.

Citizen Input: None

Department Updates and Discussion:

1. Receive an update regarding current park construction projects; discussion of same.

Parks Superintendent Kurt Karnowski provided the following information.

- **Leslie Park - Pickleball and Basketball courts to be completed by the first week of October. Final completion of project estimated to be completed mid-October.**
- **Highmeadow Pocket Park - Bid opening scheduled for October 30th. Bid awarded at the November 20th City Council Meeting.**

- **Matthew's Park - Bid awarded at the September 26th City Council Meeting.**
- **Main St. Project - Construction started the beginning of September. Estimated completion February 2025.**

2. Receive an update regarding a request from AAYSA for assistance with field maintenance from the City of Aubrey; discussion of same.

The Parks and Recreation Department along with city management reviewed the request from AAYSA representative Jessica Milacek. City staff are working on a draft plan that would provide for a partnership and how resources could be combined to meet the goal of having well maintained temporary sports fields until the city is able to fund a sports complex.

New Business: New items requested for consideration.

1. Receive information, consider and act on the purchase of potential park land on FM 2931.

Parks Superintendent Kurt Karnowski provided information.

Parks Board Member Amanda Larsen made a motion to purchase land on 2931. Parks Board Member Deshanda Blair seconded. Motion Passed (4:0). None opposed. (Courtney Kelly absent.)

2. Consideration and action on minutes of the August 6, 2024 Parks and Recreation Board meeting.

Parks Board Member Amanda Larsen made a motion to approve the minutes. Parks Board Member Deshanda Blair seconded. Motion Passed (4:0). None opposed. (Courtney Kelly absent.)

Future Agenda Requests: Future updates on parks and AAYSA

Courtney Kelly arrived at 6:16 pm.

The meeting was adjourned at 6:19 pm.

PASSED and APPROVED by the Parks and Recreation Board of the City of Aubrey, Texas this _____ day of _____, 2024.

Amanda Larsen, President

ATTEST:

Jenny Hicks, City Secretary