

Parks and Recreation Board Meeting

Aubrey City Council Chambers
226 Countryside Dr.
Aubrey, TX 76227
January 7, 2025
6:00 PM



**(Notice of Potential Quorum for City Council, Planning & Zoning Commission, Board of Adjustment, Library Board, and Municipal Development District - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

Notice Regarding Remote Participation of Board Members

Pursuant to Section 551.127, Texas Government Code, one or more Board Members may attend this meeting remotely using videoconferencing technology. A quorum of the Board will be physically present at the location provided above.

Call to Order - Determine if a Quorum is Present:

Invocation & Pledge of Allegiance: Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

Community Announcements: Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

Citizen Input: Any person may address the Board. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the chairperson, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room can hear comments and see presentations. Citizen comments are limited to three (3) minutes per individual unless additional

time is otherwise required by law. No discussion or action may be taken at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

Department Updates and Discussion:

1. Discussion regarding appointment and terms of board members

New Business: New items requested for consideration.

2. Consideration and action on minutes of the December 3, 2024 meeting.

Future Agenda Requests: Council or Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

EXECUTIVE SESSION In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:

3. **Section 551.071(1) and (2) Consultation with Attorney.** Board to seek the advice of its attorney about on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act:
 - Board Roles and Responsibilities
 - Interlocal Agreements and Partnerships
 - Property acquisition for municipal purposes
4. **Section 551.072 Real Property.** Deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
 - Property acquisition for municipal purposes

Motion to Recess into Executive Session.

Reconvene into Open Session In accordance with Texas Government Code, Chapter 551, the Parks and Recreation Board will reconvene into Regular Session to consider and take appropriate action, if any, regarding any items discussed in Executive Session.

-ADJOURN-

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at www.aubreytx.gov in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Aubrey Parks and Recreation Board was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the _____ day of _____,

2025.

(The Parks and Recreation Board reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 440-9343 for further information.



**Parks and Recreation Board Meeting
Staff Report
January 7, 2025**

Agenda Item

Discussion regarding appointment and terms of board members

Staff Contact

Kurt Karnowski, Parks & Recreation Superintendent
kkarnowski@aubreytx.gov
940-440-9343

Summary

City Council will be amending the ordinance to provide for alternating two-year terms at the January 23rd City Council meeting.

Financial Summary

N/A

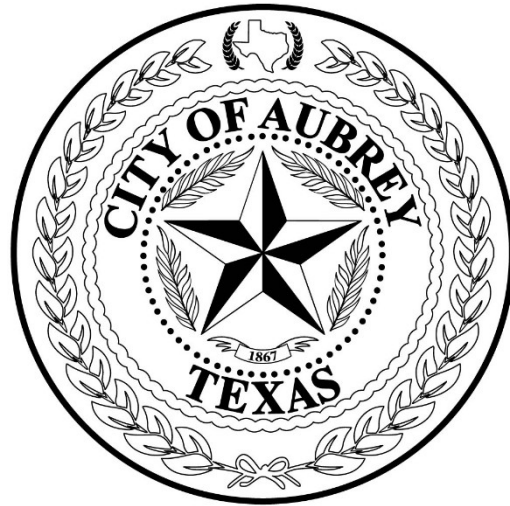
Staff Recommended Action

Staff Recommended Motion

N/A

Parks and Recreation Board Meeting Minutes

Aubrey City Council Chambers
226 Countryside Dr.
Aubrey, TX 76227
December 3, 2024
6:00 PM



Call to Order - Determine if a Quorum is Present: The meeting was called to order at 6:18 PM.

Present: Jason Noyes, Jessica Milacek, Amanda Larsen, Erin Bansal

Absent: Courtney Kelly, Deshanda Blair, Peter Dwyer, Emmanuel Gonzalez, Jesse Kemp, Alan Holland, Eric Probst

Staff Present: Executive Director of Operations Leanne Wilson, Parks and Recreation Superintendent Kurt Karnowski, City Secretary Jenny Hicks

Invocation & Pledge of Allegiance: Amanda Larsen led the Pledge of Allegiance.

Community Announcements:

The Christmas Tree Lighting is December 4th from 5:30 to 8:30 PM at Veterans Memorial Park.

Citizen Input: None

Department Updates and Discussion:

1. Discussion regarding construction and updates on Trivedi Park, Matthews Park, Veterans Park and Highmeadow Park.

Parks Superintendent Kurt Karnowski provided the following updates:

- **Matthews Park - Construction to begin in December. Equipment is expected to arrive at the end of January.**
- **Highmeadow Park - Bid awarded at the November City Council meeting. Preconstruction meeting soon.**

- **Veterans Park - Sidewalks have all been completed. A pause in construction due to the Tree Lighting event. Construction to start back in January for the completion of pavers, tree grates, bollards and light poles.**
- **Trivedi Park - Archaeological Survey is now necessary. Concept Designs were discussed.**

2. Discussion regarding Leslie Park's current construction and future needs.

Parks Superintendent Kurt Karnowski provided the following information:

- **The bridge was set on November 27, 2024.**
- **Benches and trash cans have shipped and are expected to arrive the week of December 9th.**
- **Expected completion of the entire project is the week of December 16th.**
- **Discussion of future needs of the basketball and pickleball courts at Leslie Park pertaining to fencing and additional basketball goals.**

New Business:

3. Consideration and action on the minutes of the October 1, 2024 meeting.

Parks Board Member Erin Bansal made a motion to approve the minutes. Parks Board Member Jessica Milacek seconded. Motion Passed (4:0). None opposed.

Future Agenda Requests:

- **Discussion of property to purchase for park land.**
- **Appointment and terms of board members**
- **Bylaws related to number of board members.**
- **Update on AAYSA.**

The meeting was adjourned at 6:49 PM.

PASSED and APPROVED by the Parks and Recreation Board of the City of Aubrey, Texas this ____ day of _____, 2025.

Amanda Larsen, President

ATTEST:

Jenny Hicks, City Secretary