Municipal Development District Board Joint Workshop and Meeting

Aubrey Community Center
226 Countryside Dr.
Aubrey, TX 76227
January 14, 2025
6:30 PM

**(Notice of Potential Quorum for City Council, Planning and Zoning Commission, Board of Adjustment, Library Board, and Parks and Recreation Board - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

Notice Regarding Remote Participation of Board Members

Pursuant to Section 551.127, Texas Government Code, one or more Board Members may attend this meeting remotely using videoconferencing technology. A quorum of the Board will be physically present at the location provided above.

Joint Work Session with City Council - 6:30 p.m.

Call to Order - Determine if a Quorum is Present:

1. Discuss future growth, funding, budget, initiatives, operations, projects, and strategic plans not limited to, but including:

   - Allowed MDD expenditures per state statute in the ETJ and City
   - Discuss any potential Interlocal Agreements for Joint Projects/Funding
   - Priority goals for 2025 based on recommendations from consultant
   - Priority goals for board and staff in 2025 and beyond based on Strategic Plan

2. Adjourn Joint City Council Work Session at 7:30 p.m.

MDD Board Meeting - 7:30pm

Call to Order - Determine if Quorum is Present

Invocation & Pledge of Allegiance: Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

Community Announcements: Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

Citizen Input: Any person may address the Board. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the chairperson, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room can hear comments and see presentations. Citizen comments are limited to three (3) minutes per individual unless additional time is otherwise required by law. No discussion or action may be taken at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

Consent Items: Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council, board members or staff. Consideration and action on the following:

3. Approve minutes of the December 10, 2024 meeting.

4. Approve November 2024 Monthly Financial Report.

New Business: New items requested for consideration.

5. Hold a Public Hearing, consider and take action for a Targeted Improvement Grant application for 930 Hwy. 377 S.

Staff Report Review staff activity report and updates from the Director on any development and business activity in Aubrey and/or upcoming meetings, training/conferences/event updates.

6. December Staff Report and Updates

Future Agenda Requests: Council or Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

*****EXECUTIVE SESSION***** In accordance with Texas Government Code, Section 551.001, et seq., the Board will recess into Executive Session (closed meeting) to discuss the following:

7. a.) Section 551.087 - Economic Development Negotiations. To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; and/or to deliberate the offer of a financial or other incentive to the business prospect:

- Grant - 930 Hwy. 377 S

b.) Section 551.072 –Real Property. Deliberate the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the government body in negotiations with a third person.

- Downtown Development

Motion to Recess into Executive Session.

Reconvene into Open Session: In accordance with Texas Government Code, Chapter 551, the Board will reconvene into Regular Session to consider and take appropriate action, if any, regarding any items discussed in Executive Session.

-ADJOURN-

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at www.aubreytx.gov in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Aubrey Municipal Development District, Texas was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the _________day of _____________________, 2025.

(The Municipal Development District reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 440-9343 for further information.

Municipal Development District Board Joint Workshop and Meeting
Staff Report
January 14, 2025

Agenda Item
Approve minutes of the December 10, 2024 meeting.

Staff Contact
Christine Gossett, MDD Executive Director
cgossett@aubreytx.gov
940-440-9343

Summary
The December 10, 2024 Aubrey MDD Board Minutes are provided for your review and consideration.

Financial Summary
N/A

Staff Recommended Action
Approve

Staff Recommended Motion
Staff recommends approval of the December 10, 2024 meeting minutes, with any necessary changes or corrections, if any.

Municipal Development District Board Meeting

Aubrey City Council Chambers
226 Countryside Dr.
Aubrey, TX 76227
December 10, 2024
6:00 PM

Call to Order - Determine if a Quorum is Present:
President Drew called the meeting to order at 6:00 pm.

Present:

President - Holly Drew (Place 6)
Vice President - Mike Browning (Place 5)
Director Place 1 – Brook Stoy
Director Place 2 – Brenda Blackburn
Director Place 4 – Todd Davis
Director Place 7 - Tim Heitman

Absent:

Secretary - Erin Bogar (Place 3)

Staff Present:

Christine Gossett – Executive Director; Charles Kreidler – City Manager; Riley Podleski – Assistant to City Manager; Anabelle Ackling, Attorney – TOASE; Alicia Kreh, Attorney - TOASE

Invocation & Pledge of Allegiance:

Vice President Browning led the Invocation and Pledge of Allegiance.

Community Announcements: None

Citizen Input: None

Consent Items:

1. Approve minutes of the November 19, 2024 MDD Board.

2. Approve Monthly Financial Report.

3. Amended Targeted Improvement Grant Resolution.

President Drew called for a motion to approve the consent agenda. Vice President Browning motioned to approve the minutes without the November 2024 Financials. Director Heitman seconded the motion. All in Favor. Motioned carried 6 to 0.

New Business: New items requested for consideration.

4. Aubrey MDD Board Training

Executive Director provided overview of the training materials and itinerary. Attorney, Alicia Kreh, presented training.

Staff Report:

Executive Director, Christine Gossett, provided an overview of the staff activity report and updates.

Future Agenda Requests:

November 2024 Financials, potential Interlocal Agreements with the City for Joint Projects/Funding, Strategic Plan and Goals Review with City Council for Joint Work Session in January.

*****EXECUTIVE SESSION*****

Motion to Recess into Executive Session.

President Drew called for a motion to convene into executive session. Vice President Browning motioned to convene into Executive Session at 6:42 p.m. Director Davis seconded the motion. All in Favor. Motion carried 6 to 0.

Reconvene into Open Session:

Vice President Browning motioned to reconvene into open session at 7:45 p.m. Director Brooks seconded the motion. All in Favor. Motion carried 6 to 0.

-ADJOURN-

Vice President Browning motioned to adjourn at 7:47 p.m. Director Stoy seconded the motion. All in Favor. Motion carried 6 to 0.

PASSED and APPROVED by the Aubrey Municipal Development District of the City of Aubrey, Texas this __ day of _____, 2024.

____

Holly Drew, President

ATTEST:

____

Erin Bogar, Secretary

Municipal Development District Board Joint Workshop and Meeting
Staff Report
January 14, 2025

Agenda Item
Approve November 2024 Monthly Financial Report.

Staff Contact
Mike English, Finance Director
menglish@aubreytx.gov
940-440-9343

Summary
The November 2024 Financials and detail have been provided for review.

Financial Summary
N/A

Staff Recommended Action
Approve

Staff Recommended Motion
Staff recommends approval of the November 2024 Financials.

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2024

701-MDD

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
701-11-000-00	MDD Cash	1,177,327.72		
701-11-000-84	Claim on Cash MDD	(134,922.57)		
701-11-000-90	Investment Account	1,639,635.58		
701-11-013-37	Sales Tax Receivable	187,664.42		
701-12-015-00	Land	696,835.95		
701-12-015-10	Buildings and improvements	340,267.04		
701-12-017-00	Accumulated Depreciation	(56,103.00)		
			3,850,705.14	
	TOTAL ASSETS			3,850,705.14
LIABILITIES				
701-21-010-00	Accounts Payable Pooled	4,904.99		
701-21-021-10	Accrued Vacation	1,458.00		
	TOTAL LIABILITIES		6,362.99	
EQUITY				
701-31-040-10	Fund Balance - MDD	3,711,760.29		
	TOTAL BEGINNING EQUITY	3,711,760.29		
	TOTAL REVENUE	213,249.64		
	TOTAL EXPENSES	80,667.78		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	132,581.86		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		3,844,342.15	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			3,850,705.14

POST	DATE	TRAN #	REFERENCE	PACKET======DESCRIPTION======= VEND	INV/JE #	NOTE	=====AMOUNT====	====BALANCE====
11-000-00			MDD Cash					
				B E G I N N I N G B A L A N C E				1,077,098.80
11/08/24	11/14	B22827	Deposit 000000	02727 MDD SALES TAX 2411	JE# 006074		96,467.51	1,173,566.31
11/13/24	11/13	B22809	Deposit 000000	02723 Transfer cash from funds to PY	JE# 006070		436.45CR	1,173,129.86
11/26/24	11/26	B22946	Deposit 000000	02768 Transfer cash from funds to PY	JE# 006135		436.45CR	1,172,693.41
11/30/24	12/11	B23098	Interest000000	02811 INTEREST INCOME	JE# 006184		4,634.31	1,177,327.72
			=============	NOVEMBER ACTIVITY DB: 101,101.82	CR:	872.90CR	100,228.92	
			=============	ACCOUNT TOTAL DB: 101,101.82	CR:	872.90CR		
11-000-84			Claim on Cash MDD					
				B E G I N N I N G B A L A N C E				100,194.98CR
11/01/24	10/29	P00566	TRANSFER	00283 PR 10/12/24 - 10/25/24			3,305.13CR	103,500.11CR
11/01/24	10/29	B22644	Misc 000000	02687 Self Insurance	JE# 006028		436.45CR	103,936.56CR
11/01/24	10/29	A43895	TRANSFER	07527 701-901 A/P REIMBURSEMEN			939.75CR	104,876.31CR
11/05/24	11/05	B22700	MDD	02704 MDD ADMIN FEE 2411	JE# 006048		1,450.00CR	106,326.31CR
11/07/24	11/07	A44115	TRANSFER	07549 701-901 A/P REIMBURSEMEN			349.00CR	106,675.31CR
11/08/24	11/13	B22816	Deposit 000000	02724 MISC DEPOSIT	JE# 006071		1,500.00	105,175.31CR
11/13/24	11/13	B22809	Deposit 000000	02723 Transfer cash from funds to PY	JE# 006070		436.45	104,738.86CR
11/14/24	11/14	A44255	TRANSFER	07570 701-901 A/P REIMBURSEMEN			11,647.21CR	116,386.07CR
11/15/24	11/13	P00568	TRANSFER	00284 PR 10/26/24 - 11/08/24			3,345.33CR	119,731.40CR
11/15/24	11/13	B22810	Misc 000000	02722 Self Insurance	JE# 006069		436.45CR	120,167.85CR
11/15/24	11/13	A44165	TRANSFER	07560 701-901 A/P REIMBURSEMEN			946.77CR	121,114.62CR
11/20/24	11/07	A44120	TRANSFER	07551 701-901 A/P REIMBURSEMEN			93.83CR	121,208.45CR
11/20/24	11/12	A44142	TRANSFER	07555 701-901 A/P REIMBURSEMEN			65.00CR	121,273.45CR
11/20/24	11/20	A44400	TRANSFER	07583 701-901 A/P REIMBURSEMEN			4,921.00CR	126,194.45CR
11/20/24	12/05	A44616	TRANSFER	07611 701-901 A/P REIMBURSEMEN			93.83CR	126,288.28CR
11/20/24	12/05	A44618	TRANSF. UNPOST	07612 701-901 A/P REIMBURSEMEN			93.83	126,194.45CR
11/25/24	11/26	B22953	Deposit 000000	02773 MISC DEPOSIT	JE# 006141		10.00	126,184.45CR
11/26/24	11/26	B22946	Deposit 000000	02768 Transfer cash from funds to PY	JE# 006135		436.45	125,748.00CR
11/27/24	11/27	A44525	TRANSFER	07596 701-901 A/P REIMBURSEMEN			4,368.25CR	130,116.25CR
11/29/24	11/26	P00572	TRANSFER	00286 PR 11/09/24 - 11/22/24			3,305.13CR	133,421.38CR
11/29/24	11/26	B22947	Misc 000000	02767 Self Insurance	JE# 006134		436.45CR	133,857.83CR
11/29/24	11/26	A44413	TRANSFER	07588 701-901 A/P REIMBURSEMEN			939.75CR	134,797.58CR
11/30/24	11/18	A44265	TRANSFER	07556 701-901 A/P REIMBURSEMEN			124.99CR	134,922.57CR
			=============	NOVEMBER ACTIVITY DB: 2,476.73	CR:	37,204.32CR	34,727.59CR	
			=============	ACCOUNT TOTAL DB: 2,476.73	CR:	37,204.32CR		
11-000-90			Investment Account					
				B E G I N N I N G B A L A N C E				1,633,152.51
11/30/24	12/11	B23098	Interest000000	02811 INTEREST INCOME	JE# 006184		6,483.07	1,639,635.58
			=============	NOVEMBER ACTIVITY DB: 6,483.07	CR:	0.00	6,483.07	
			=============	ACCOUNT TOTAL DB: 6,483.07	CR:	0.00		

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
11-013-37			Sales Tax Receivable							
					B E G I N N I N G B A L A N C E					187,664.42
11-088-41			EDC cash							
					B E G I N N I N G B A L A N C E					0.00
12-015-00			Land							
					B E G I N N I N G B A L A N C E					696,835.95
12-015-10			Buildings and improvements							
					B E G I N N I N G B A L A N C E					340,267.04
12-017-00			Accumulated Depreciation							
					B E G I N N I N G B A L A N C E					56,103.00CR
13-000-00			Due from other funds							
					B E G I N N I N G B A L A N C E					0.00
21-010-00			Accounts Payable Pooled							
					B E G I N N I N G B A L A N C E					6,502.37CR
11/01/24	10/29	A43889	DFT: 002525	07527	Federal W/H Payable	0116	T1 202410291786		438.21CR	6,940.58CR
11/01/24	10/29	A43889	DFT: 002525	07527	Medicare Payable	0116	T4 202410291786		126.54CR	7,067.12CR
11/01/24	10/29	A43891	DFT: 002527	07527	457 Withholding	0554	ICM202410291786		375.00CR	7,442.12CR
11/01/24	11/07	A44038	CHK: 014448	07538	INTEGRITY FACILITY SOLUT	0187	622519		349.00CR	7,791.12CR
11/01/24	11/26	A44417	DFT: 002571	07590	TMRS Payable	0273	TMR202410291786		607.00CR	8,398.12CR
11/01/24	10/29	A43895	TRANSFER	07527	701-901 A/P REIMBURSEMEN				939.75	7,458.37CR
11/02/24	12/12	A44688	CHK: 014650	07614	VERIZON WIRELESS	0277	6100075107		43.47CR	7,501.84CR
11/04/24	11/27	A44475	CHK: 014574	07587	TAYLOR, OLSON, ADKINS, S	0775	STATEMENT NO. 27		2,540.50CR	10,042.34CR
11/07/24	11/07	A44115	TRANSFER	07549	701-901 A/P REIMBURSEMEN				349.00	9,693.34CR
11/08/24	11/14	A44206	CHK: 014485	07569	GOV DIRECT, INC	0738	INV008716		11,497.36CR	21,190.70CR
11/11/24	12/12	A44723	CHK: 014628	07614	GRAHAMSON INC	1043	11530		933.00CR	22,123.70CR
11/14/24	11/20	A44295	CHK: 014515	07574	DENTON TROPHY HOUSE	0160	44339		22.00CR	22,145.70CR
11/14/24	12/05	A44574	CHK: 014601	07599	NEON CLOUD PRODUCTIONS,	1266	INV-000717		2,376.00CR	24,521.70CR
11/14/24	11/14	A44255	TRANSFER	07570	701-901 A/P REIMBURSEMEN				11,647.21	12,874.49CR
11/15/24	11/13	A44159	DFT: 002548	07560	Federal W/H Payable	0116	T1 202411131787		443.79CR	13,318.28CR
11/15/24	11/13	A44159	DFT: 002548	07560	Medicare Payable	0116	T4 202411131787		127.98CR	13,446.26CR
11/15/24	11/13	A44161	DFT: 002550	07560	457 Withholding	0554	ICM202411131787		375.00CR	13,821.26CR
11/15/24	11/26	A44418	DFT: 002571	07590	TMRS Payable	0273	TMR202411131787		613.75CR	14,435.01CR
11/15/24	11/13	A44165	TRANSFER	07560	701-901 A/P REIMBURSEMEN				946.77	13,488.24CR
11/20/24	11/07	A44117	DFT: 002536	07551	ATMOS ENERGY	0126	3064561863-2410		93.83CR	13,582.07CR
11/20/24	11/12	A44139	DFT: 002541	07555	UBEO BUSINESS SERVICES	0594	112024-1181993		65.00CR	13,647.07CR

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
11/20/24	11/20	A44293	CHK: 014502	07574	ADAMS EXTERMINATING COMP	0120	1157337		99.00CR	13,746.07CR
11/20/24	12/05	A44612	DFT: 002581	07611	ATMOS ENERGY	0126	3064561863-2411		93.83CR	13,839.90CR
11/20/24	12/05	A44617	VOID: 002581	07612	REVERSE VOIDED CHECK	0126	3064561863-2411		93.83	13,746.07CR
11/20/24	11/07	A44120	TRANSFER	07551	701-901 A/P REIMBURSEMEN				93.83	13,652.24CR
11/20/24	11/12	A44142	TRANSFER	07555	701-901 A/P REIMBURSEMEN				65.00	13,587.24CR
11/20/24	11/20	A44400	TRANSFER	07583	701-901 A/P REIMBURSEMEN				4,921.00	8,666.24CR
11/20/24	12/05	A44616	TRANSFER	07611	701-901 A/P REIMBURSEMEN				93.83	8,572.41CR
11/20/24	12/05	A44618	TRANSF. UNPOST	07612	701-901 A/P REIMBURSEMEN				93.83CR	8,666.24CR
11/27/24	11/27	A44525	TRANSFER	07596	701-901 A/P REIMBURSEMEN				4,368.25	4,297.99CR
11/29/24	11/26	A44407	DFT: 002562	07588	Federal W/H Payable	0116	T1 202411261789		438.21CR	4,736.20CR
11/29/24	11/26	A44407	DFT: 002562	07588	Medicare Payable	0116	T4 202411261789		126.54CR	4,862.74CR
11/29/24	11/26	A44409	DFT: 002564	07588	457 Withholding	0554	ICM202411261789		375.00CR	5,237.74CR
11/29/24	11/26	A44420	DFT: 002571	07590	TMRS Payable	0273	TMR202411261789		607.00CR	5,844.74CR
11/29/24	11/26	A44413	TRANSFER	07588	701-901 A/P REIMBURSEMEN				939.75	4,904.99CR
11/30/24	11/18	A44261	DFT: 002557	07556	JPMORGAN CHASE BANK	0556	2024/10		124.99CR	5,029.98CR
11/30/24	11/18	A44265	TRANSFER	07556	701-901 A/P REIMBURSEMEN				124.99	4,904.99CR

============= NOVEMBER ACTIVITY DB: 24,583.21 CR: 22,985.83CR 1,597.38

============= ACCOUNT TOTAL DB: 24,583.21 CR: 22,985.83CR

21-010-12 Accounts Payable -MDD

B E G I N N I N G B A L A N C E 0.00

21-021-01 Payroll tax liabilities

B E G I N N I N G B A L A N C E 0.00

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
11/01/24	10/29	P00566	FEDWH	00283	PR 10/12/24 - 10/25/24				438.21CR	438.21CR
11/01/24	10/29	P00566	MEDIC	00283	PR 10/12/24 - 10/25/24				63.27CR	501.48CR
11/01/24	10/29	A43889	DFT: 002525	07527	Federal W/H Payable	0116	T1 202410291786		438.21	63.27CR
11/01/24	10/29	A43889	DFT: 002525	07527	Medicare Payable	0116	T4 202410291786		63.27	0.00
11/15/24	11/13	P00568	FEDWH	00284	PR 10/26/24 - 11/08/24				443.79CR	443.79CR
11/15/24	11/13	P00568	MEDIC	00284	PR 10/26/24 - 11/08/24				63.99CR	507.78CR
11/15/24	11/13	A44159	DFT: 002548	07560	Federal W/H Payable	0116	T1 202411131787		443.79	63.99CR
11/15/24	11/13	A44159	DFT: 002548	07560	Medicare Payable	0116	T4 202411131787		63.99	0.00
11/29/24	11/26	P00572	FEDWH	00286	PR 11/09/24 - 11/22/24				438.21CR	438.21CR
11/29/24	11/26	P00572	MEDIC	00286	PR 11/09/24 - 11/22/24				63.27CR	501.48CR
11/29/24	11/26	A44407	DFT: 002562	07588	Federal W/H Payable	0116	T1 202411261789		438.21	63.27CR
11/29/24	11/26	A44407	DFT: 002562	07588	Medicare Payable	0116	T4 202411261789		63.27	0.00

============= NOVEMBER ACTIVITY DB: 1,510.74 CR: 1,510.74CR 0.00

============= ACCOUNT TOTAL DB: 1,510.74 CR: 1,510.74CR

21-021-08 MDD HSA Bank

B E G I N N I N G B A L A N C E 0.00

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
21-021-09			Deferred Comp - 457							
					B E G I N N I N G B A L A N C E					0.00
11/01/24	10/29	P00566	ICMA	00283	PR 10/12/24 - 10/25/24				375.00CR	375.00CR
11/01/24	10/29	A43891	DFT: 002527	07527	457 Withholding	0554	ICM202410291786		375.00	0.00
11/15/24	11/13	P00568	ICMA	00284	PR 10/26/24 - 11/08/24				375.00CR	375.00CR
11/15/24	11/13	A44161	DFT: 002550	07560	457 Withholding	0554	ICM202411131787		375.00	0.00
11/29/24	11/26	P00572	ICMA	00286	PR 11/09/24 - 11/22/24				375.00CR	375.00CR
11/29/24	11/26	A44409	DFT: 002564	07588	457 Withholding	0554	ICM202411261789		375.00	0.00
			=============		NOVEMBER ACTIVITY DB: 1,125.00		CR: 1,125.00CR		0.00	
			=============		ACCOUNT TOTAL DB: 1,125.00		CR: 1,125.00CR			
21-021-10			Accrued Vacation							
					B E G I N N I N G B A L A N C E					1,458.00CR
21-022-10			Wages Payable							
					B E G I N N I N G B A L A N C E					0.00
21-023-00			MDD Fund TMRS due to state							
					B E G I N N I N G B A L A N C E					0.00
11/01/24	10/29	P00566	TMR	00283	PR 10/12/24 - 10/25/24				314.74CR	314.74CR
11/01/24	11/26	A44417	DFT: 002571	07590	TMRS Payable	0273	TMR202410291786		314.74	0.00
11/15/24	11/13	P00568	TMR	00284	PR 10/26/24 - 11/08/24				318.24CR	318.24CR
11/15/24	11/26	A44418	DFT: 002571	07590	TMRS Payable	0273	TMR202411131787		318.24	0.00
11/29/24	11/26	P00572	TMR	00286	PR 11/09/24 - 11/22/24				314.74CR	314.74CR
11/29/24	11/26	A44420	DFT: 002571	07590	TMRS Payable	0273	TMR202411261789		314.74	0.00
			=============		NOVEMBER ACTIVITY DB: 947.72		CR: 947.72CR		0.00	
			=============		ACCOUNT TOTAL DB: 947.72		CR: 947.72CR			
23-000-00			Due to other funds							
					B E G I N N I N G B A L A N C E					0.00
23-100-00			Due to other funds							
					B E G I N N I N G B A L A N C E					0.00
31-000-00			Fund Balance - EDC							
					B E G I N N I N G B A L A N C E					0.00

POST	DATE	TRAN #	REFERENCE	PACKET======DESCRIPTION=======	VEND	INV/JE #	NOTE	=====AMOUNT====	====BALANCE====
31-040-10			Fund Balance - MDD						
				B E G I N N I N G B A L A N C E					3,711,760.29CR
4000-02-4130			Sales Taxes						
				B E G I N N I N G B A L A N C E					91,196.91CR
11/08/24	11/14	B22827	Deposit 000000	02727 MDD SALES TAX 2411		JE# 006074		96,467.51CR	187,664.42CR
			=============	NOVEMBER ACTIVITY DB: 0.00		CR: 96,467.51CR		96,467.51CR	
			=============	ACCOUNT TOTAL DB: 0.00		CR: 96,467.51CR			
4000-03-4737			TCF - business expension						
				B E G I N N I N G B A L A N C E					0.00
4000-09-4500			Interest Income						
				B E G I N N I N G B A L A N C E					11,457.84CR
11/30/24	12/11	B23098	Interest000000	02811 INTEREST INCOME		JE# 006184		4,634.31CR	16,092.15CR
11/30/24	12/11	B23098	Interest000000	02811 INTEREST INCOME		JE# 006184		6,483.07CR	22,575.22CR
			=============	NOVEMBER ACTIVITY DB: 0.00		CR: 11,117.38CR		11,117.38CR	
			=============	ACCOUNT TOTAL DB: 0.00		CR: 11,117.38CR			
4000-09-4550			Proceeds for Property Purchase						
				B E G I N N I N G B A L A N C E					0.00
4000-09-4730			Property Rental Income						
				B E G I N N I N G B A L A N C E					1,500.00CR
11/08/24	11/13	B22816	84020	02724 TRISTATE ENTERPRISES		JE# 006071		1,500.00CR	3,000.00CR
11/25/24	11/26	B22953	3335	02773 AUBREY 380 AREA OF COMMERCE		JE# 006141		10.00CR	3,010.00CR
			=============	NOVEMBER ACTIVITY DB: 0.00		CR: 1,510.00CR		1,510.00CR	
			=============	ACCOUNT TOTAL DB: 0.00		CR: 1,510.00CR			
4000-99-4090			Unallocated Fund balance						
				B E G I N N I N G B A L A N C E					0.00

DEPT: 5176 MDD

POST	DATE TRAN #	REFERENCE	PACKET======DESCRIPTION=======	VEND	INV/JE #	NOTE	=====AMOUNT====	====BALANCE====
5176-01-5101		Salaries						
			B E G I N N I N G B A L A N C E					8,084.81
11/01/24	10/29 P00566	PYEXP	00283 PR 10/12/24 - 10/25/24				4,496.35	12,581.16
11/15/24	11/13 P00568	PYEXP	00284 PR 10/26/24 - 11/08/24				4,496.35	17,077.51
11/29/24	11/26 P00572	PYEXP	00286 PR 11/09/24 - 11/22/24				4,496.35	21,573.86
		=============	NOVEMBER ACTIVITY DB: 13,489.05	CR:	0.00		13,489.05	
		=============	ACCOUNT TOTAL DB: 13,489.05	CR:	0.00			
5176-01-5105		Overtime						
			B E G I N N I N G B A L A N C E					0.00
5176-01-5106		Longevity						
			B E G I N N I N G B A L A N C E					0.00
11/15/24	11/13 P00568	PYEXP	00284 PR 10/26/24 - 11/08/24				50.00	50.00
		=============	NOVEMBER ACTIVITY DB: 50.00	CR:	0.00		50.00	
		=============	ACCOUNT TOTAL DB: 50.00	CR:	0.00			
5176-01-5107		TMRS Contribution						
			B E G I N N I N G B A L A N C E					554.76
11/01/24	11/26 A44417	DFT: 002571	07590 TMRS Payable	0273	TMR202410291786		292.26	847.02
11/15/24	11/26 A44418	DFT: 002571	07590 TMRS Payable	0273	TMR202411131787		295.51	1,142.53
11/29/24	11/26 A44420	DFT: 002571	07590 TMRS Payable	0273	TMR202411261789		292.26	1,434.79
		=============	NOVEMBER ACTIVITY DB: 880.03	CR:	0.00		880.03	
		=============	ACCOUNT TOTAL DB: 880.03	CR:	0.00			
5176-01-5108		Payroll Tax Expense (medicare)						
			B E G I N N I N G B A L A N C E					118.98
11/01/24	10/29 A43889	DFT: 002525	07527 Medicare Payable	0116	T4 202410291786		63.27	182.25
11/15/24	11/13 A44159	DFT: 002548	07560 Medicare Payable	0116	T4 202411131787		63.99	246.24
11/29/24	11/26 A44407	DFT: 002562	07588 Medicare Payable	0116	T4 202411261789		63.27	309.51
		=============	NOVEMBER ACTIVITY DB: 190.53	CR:	0.00		190.53	
		=============	ACCOUNT TOTAL DB: 190.53	CR:	0.00			
5176-01-5109		Group Health Insurance						

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                          B E G I N N I N G   B A L A N C E                                                          2,372.90

11/01/24 10/29 B22644 Self Ins       02687 Self Insurance              JE# 006028                          436.45        2,809.35
11/15/24 11/13 B22810 Self Ins       02722 Self Insurance              JE# 006069                          436.45        3,245.80
11/29/24 11/26 B22947 Self Ins       02767 Self Insurance              JE# 006134                          436.45        3,682.25
                      =============  NOVEMBER ACTIVITY  DB:      1,309.35   CR:            0.00         1,309.35

                      =============  ACCOUNT TOTAL      DB:      1,309.35   CR:            0.00
------------------------------------------------------------------------------------------------------------------------------
     5176-01-5110      Workmens Comp TML
                          B E G I N N I N G   B A L A N C E                                                             43.77

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     5176-01-5621      Travel/training
                          B E G I N N I N G   B A L A N C E                                                          5,019.49

11/30/24 11/18 A44261 DFT: 002557    07556 MARRIOTT QUORUM-TEDC CON 0556  2024/10                              10.00        5,029.49
                      =============  NOVEMBER ACTIVITY  DB:         10.00   CR:            0.00            10.00

                      =============  ACCOUNT TOTAL      DB:         10.00   CR:            0.00
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     5176-02-5737      CDBG grant match
                          B E G I N N I N G   B A L A N C E                                                              0.00

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     5176-03-5050      Office Supplies
                          B E G I N N I N G   B A L A N C E                                                             75.24

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     5176-03-5060      Promotional Materials
                          B E G I N N I N G   B A L A N C E                                                             44.00

11/14/24 11/20 A44295 CHK: 014515    07574 DENTON TROPHY HOUSE      0160  44339                                22.00           66.00
                      =============  NOVEMBER ACTIVITY  DB:         22.00   CR:            0.00            22.00

                      =============  ACCOUNT TOTAL      DB:         22.00   CR:            0.00
------------------------------------------------------------------------------------------------------------------------------
     5176-04-5120      Building Maintenance
                          B E G I N N I N G   B A L A N C E                                                         15,332.11

11/01/24 11/07 A44038 CHK: 014448    07538 INTEGRITY FACILITY SOLUT 0187  622519                              349.00       15,681.11
11/11/24 12/12 A44723 CHK: 014628    07614 GRAHAMSON INC            1043  11530                               933.00       16,614.11
11/20/24 11/07 A44117 DFT: 002536    07551 ATMOS ENERGY             0126  3064561863-2410                      93.83       16,707.94
11/20/24 11/20 A44293 CHK: 014502    07574 ADAMS EXTERMINATING COMP 0120  1157337                              99.00       16,806.94
11/20/24 12/05 A44612 DFT: 002581    07611 ATMOS ENERGY             0126  3064561863-2411                      93.83       16,900.77
11/20/24 12/05 A44617 VOID: 002581   07612 REVERSE VOIDED CHECK     0126  3064561863-2411                      93.83CR     16,806.94
                      =============  NOVEMBER ACTIVITY  DB:      1,568.66   CR:           93.83CR       1,474.83

                      =============  ACCOUNT TOTAL      DB:      1,568.66   CR:           93.83CR
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   5176-05-5616      Utilities - Electricity
                              B E G I N N I N G   B A L A N C E                                                           0.00

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   5176-05-5618      Telephone
                              B E G I N N I N G   B A L A N C E                                                         105.85

11/02/24 12/12 A44688 CHK: 014650     07614 VERIZON WIRELESS        0277  6100075107                       43.47         149.32
                      =============  NOVEMBER ACTIVITY  DB:         43.47  CR:           0.00             43.47

                      =============  ACCOUNT TOTAL      DB:         43.47  CR:           0.00
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   5176-05-5619      Utilities - Water/Sewer
                              B E G I N N I N G   B A L A N C E                                                           0.00

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   5176-06-5060      Election Services
                              B E G I N N I N G   B A L A N C E                                                           0.00

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   5176-06-5240      Drug screening/background chec
                              B E G I N N I N G   B A L A N C E                                                           0.00

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   5176-06-5620      Legal & Professional
                              B E G I N N I N G   B A L A N C E                                                           0.00

11/04/24 11/27 A44475 CHK: 014574     07587 TAYLOR, OLSON, ADKINS, S 0775  STATEMENT NO. 27               2,540.50       2,540.50
                      =============  NOVEMBER ACTIVITY  DB:      2,540.50  CR:           0.00          2,540.50

                      =============  ACCOUNT TOTAL      DB:      2,540.50  CR:           0.00
------------------------------------------------------------------------------------------------------------------------------------
   5176-06-5724      Water/Sewer Impact Fee Study
                              B E G I N N I N G   B A L A N C E                                                           0.00

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   5176-06-5764      Special Services
                              B E G I N N I N G   B A L A N C E                                                           0.00

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   5176-06-5765      Thoroughfare PlanTraffic Count
                              B E G I N N I N G   B A L A N C E                                                           0.00

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FUND : 701-MDD   TRANSACTION DATE: 11/01/2024 THRU 11/30/2024

DEPT : 5176 MDD   ACCOUNTS: ALL

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POST     DATE TRAN #  REFERENCE    PACKET======DESCRIPTION=======  VEND  INV/JE #          NOTE  =====AMOUNT====  ====BALANCE====

    5176-06-7860      Downtown Master Plan
                             B E G I N N I N G   B A L A N C E                                                           0.00

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    5176-06-7861      Comprehensive Plan
                             B E G I N N I N G   B A L A N C E                                                           0.00

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    5176-06-7862      Maps
                             B E G I N N I N G   B A L A N C E                                                           0.00

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    5176-06-7863      Strategic Plan
                             B E G I N N I N G   B A L A N C E                                                           0.00

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    5176-07-5150      Printing
                             B E G I N N I N G   B A L A N C E                                                           0.00

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    5176-07-5190      Insurance - TML
                             B E G I N N I N G   B A L A N C E                                                         272.77

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    5176-07-5260      Dues & Memberships
                             B E G I N N I N G   B A L A N C E                                                      11,500.00

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    5176-07-5280      Copier Maintenance Contract
                             B E G I N N I N G   B A L A N C E                                                          65.00

11/20/24 11/12 A44139 DFT: 002541     07555 UBEO - COPIERS/PRINTERS  0594  112024-1181993                65.00         130.00
                      =============  NOVEMBER ACTIVITY  DB:         65.00  CR:          0.00           65.00

                      =============  ACCOUNT TOTAL      DB:         65.00  CR:          0.00
------------------------------------------------------------------------------------------------------------------------------------
    5176-07-5665      Technology/Promotional Video
                             B E G I N N I N G   B A L A N C E                                                         114.99

11/08/24 11/14 A44206 CHK: 014485     07569 7 MS Surface Pros        0738  INV008716                  11,497.36      11,612.35
11/30/24 11/18 A44261 DFT: 002557     07556 CANVA-TECH/PROMO         0556  2024/10                        14.99      11,627.34
11/30/24 11/18 A44261 DFT: 002557     07556 MCDORMAN SIGNS-WEBSITE   0556  2024/10                       100.00      11,727.34
                      =============  NOVEMBER ACTIVITY  DB:     11,612.35  CR:          0.00        11,612.35

                      =============  ACCOUNT TOTAL      DB:     11,612.35  CR:          0.00
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FUND : 701-MDD TRANSACTION DATE: 11/01/2024 THRU 11/30/2024

DEPT : 5176 MDD ACCOUNTS: ALL

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POST    DATE TRAN #  REFERENCE    PACKET======DESCRIPTION=======  VEND  INV/JE #         NOTE  =====AMOUNT====  ====BALANCE====

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     5176-07-5667     Marketing and Advertising
                               B E G I N N I N G   B A L A N C E                                                         0.00

11/14/24 12/05 A44574 CHK: 014601     07599 NEON CLOUD PRODUCTIONS,  1266  INV-000717                  2,376.00       2,376.00
                      =============  NOVEMBER ACTIVITY  DB:      2,376.00  CR:          0.00          2,376.00

                      =============  ACCOUNT TOTAL      DB:      2,376.00  CR:          0.00
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     5176-07-5763     Chamber of Commerce
                               B E G I N N I N G   B A L A N C E                                                         0.00

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     5176-09-5131     Meetings Meals
                               B E G I N N I N G   B A L A N C E                                                         0.00

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     5176-09-5133     Marketing & Promotions
                               B E G I N N I N G   B A L A N C E                                                         0.00

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     5176-09-5140     Miscellaneous
                               B E G I N N I N G   B A L A N C E                                                         0.00

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     5176-09-5630     Property Purchase
                               B E G I N N I N G   B A L A N C E                                                         0.00

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     5176-09-5790     Keep Aubrey Beautiful
                               B E G I N N I N G   B A L A N C E                                                         0.00

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     5176-16-5764     Contract Labor-consultant
                               B E G I N N I N G   B A L A N C E                                                         0.00

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     5176-99-4091     Administrative fee
                               B E G I N N I N G   B A L A N C E                                                     1,450.00

11/05/24 11/05 B22700 MDD             02704 MDD ADMIN FEE 2411            JE# 006048                  1,450.00       2,900.00
                      =============  NOVEMBER ACTIVITY  DB:      1,450.00  CR:          0.00          1,450.00

                      =============  ACCOUNT TOTAL      DB:      1,450.00  CR:          0.00
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POST	DATE TRAN #	REFERENCE	PACKET======DESCRIPTION=======	VEND	INV/JE #	NOTE	=====AMOUNT====	====BALANCE====
5176-99-5700		Grant Match						
			B E G I N N I N G B A L A N C E					0.00
5176-99-5710		Business Survival Program						
			B E G I N N I N G B A L A N C E					0.00
5176-99-5750		Economic Incentives						
			B E G I N N I N G B A L A N C E					0.00
5176-99-5762		Contingency						
			B E G I N N I N G B A L A N C E					0.00
5176-99-5800		Municipal Projects						
			B E G I N N I N G B A L A N C E					0.00
5176-99-9900		Depreciation						
			B E G I N N I N G B A L A N C E					0.00

--*-*-*-*-*-*-*-*-*-*-*- 000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*-*-*-*-*-*-*

** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	3,980,173.39	3,980,173.39CR
REPORTED ACTIVITY:	173,835.23	173,835.23CR
ENDING BALANCES:	4,154,008.62	4,154,008.62CR
TOTAL FUND ENDING BALANCE:	0.00	

SELECTION CRITERIA

FISCAL YEAR: Oct-2024 / Sep-2025
FUND: Include: 701
TRANSACTION DATES: 11/01/2024 THRU 11/30/2024
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZZ
DEPARTMENT RANGE: - THRU -
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: NO
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE #
PAGE BREAK BY: NONE

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2024

701-MDD

FINANCIAL SUMMARY % OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
GENERAL REVENUE						
Taxes	975,000	96,467.51	187,664.42	0.00	787,335.58	19.25
Miscellaneous	127,020	12,627.38	25,585.22	0.00	101,434.78	20.14
TOTAL GENERAL REVENUE	1,102,020	109,094.89	213,249.64	0.00	888,770.36	19.35
TOTAL REVENUE	1,102,020	109,094.89	213,249.64	0.00	888,770.36	19.35
EXPENSE SUMMARY						
MDD						
Personnel	161,609	15,928.96	32,123.67	0.00	129,485.33	19.88
Materials & Supplies	7,000	22.00	141.24	0.00	6,858.76	2.02
Repairs & Maintenance	26,000	1,474.83	16,806.94	0.00	9,193.06	64.64
Utilities	2,445	43.47	149.32	0.00	2,295.68	6.11
Contract Services	46,500	2,540.50	2,540.50	0.00	43,959.50	5.46
Fees & Other Services	70,305	14,053.35	26,006.11	0.00	44,298.89	36.99
Miscellaneous	151,500	0.00	0.00	0.00	151,500.00	0.00
Contingency/FB	317,400	1,450.00	2,900.00	0.00	314,500.00	0.91
TOTAL MDD	782,759	35,513.11	80,667.78	0.00	702,091.22	10.31
TOTAL EXPENSES	782,759	35,513.11	80,667.78	0.00	702,091.22	10.31
REVENUE OVER/(UNDER) EXPENSES	319,261	73,581.78	132,581.86	0.00	186,679.14	41.53

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: NOVEMBER 30TH, 2024

701-MDD

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Taxes						
701-4000-02-4130 Sales Taxes	975,000	96,467.51	187,664.42	0.00	787,335.58	19.25
TOTAL Taxes	975,000	96,467.51	187,664.42	0.00	787,335.58	19.25
Grants						
Miscellaneous						
701-4000-09-4500 Interest Income	109,000	11,117.38	22,575.22	0.00	86,424.78	20.71
701-4000-09-4730 Property Rental Income	18,020	1,510.00	3,010.00	0.00	15,010.00	16.70
TOTAL Miscellaneous	127,020	12,627.38	25,585.22	0.00	101,434.78	20.14
Contingency/FB						
TOTAL REVENUE	1,102,020	109,094.89	213,249.64	0.00	888,770.36	19.35

701-MDD

% OF YEAR COMPLETED: 16.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
MDD						
===						
Personnel						
701-5176-01-5101 Salaries	116,900	13,489.05	21,573.86	0.00	95,326.14	18.45
701-5176-01-5106 Longevity	50	50.00	50.00	0.00	0.00	100.00
701-5176-01-5107 TMRS Contribution	12,455	880.03	1,434.79	0.00	11,020.21	11.52
701-5176-01-5108 Payroll Tax Expense (me	1,696	190.53	309.51	0.00	1,386.49	18.25
701-5176-01-5109 Group Health Insurance	11,878	1,309.35	3,682.25	0.00	8,195.75	31.00
701-5176-01-5110 Workmens Comp TML	230	0.00	43.77	0.00	186.23	19.03
701-5176-01-5621 Travel/training	18,400	10.00	5,029.49	0.00	13,370.51	27.33
TOTAL Personnel	161,609	15,928.96	32,123.67	0.00	129,485.33	19.88
Capital						
Materials & Supplies						
701-5176-03-5050 Office Supplies	2,000	0.00	75.24	0.00	1,924.76	3.76
701-5176-03-5060 Promotional Materials	5,000	22.00	66.00	0.00	4,934.00	1.32
TOTAL Materials & Supplies	7,000	22.00	141.24	0.00	6,858.76	2.02
Repairs & Maintenance						
701-5176-04-5120 Building Maintenance	26,000	1,474.83	16,806.94	0.00	9,193.06	64.64
TOTAL Repairs & Maintenance	26,000	1,474.83	16,806.94	0.00	9,193.06	64.64
Utilities						
701-5176-05-5616 Utilities - Electricity	1,850	0.00	0.00	0.00	1,850.00	0.00
701-5176-05-5618 Telephone	595	43.47	149.32	0.00	445.68	25.10
TOTAL Utilities	2,445	43.47	149.32	0.00	2,295.68	6.11
Contract Services						
701-5176-06-5620 Legal & Professional	35,000	2,540.50	2,540.50	0.00	32,459.50	7.26
701-5176-06-5764 Special Services	3,000	0.00	0.00	0.00	3,000.00	0.00
701-5176-06-7862 Maps	8,500	0.00	0.00	0.00	8,500.00	0.00
TOTAL Contract Services	46,500	2,540.50	2,540.50	0.00	43,959.50	5.46
Fees & Other Services						
701-5176-07-5150 Printing	3,000	0.00	0.00	0.00	3,000.00	0.00
701-5176-07-5190 Insurance - TML	930	0.00	272.77	0.00	657.23	29.33
701-5176-07-5260 Dues & Memberships	14,500	0.00	11,500.00	0.00	3,000.00	79.31
701-5176-07-5280 Copier Maintenance Cont	1,400	65.00	130.00	0.00	1,270.00	9.29
701-5176-07-5665 Technology/Promotional	23,000	11,612.35	11,727.34	0.00	11,272.66	50.99
701-5176-07-5667 Marketing and Advertisi	27,475	2,376.00	2,376.00	0.00	25,099.00	8.65
TOTAL Fees & Other Services	70,305	14,053.35	26,006.11	0.00	44,298.89	36.99
Miscellaneous						
701-5176-09-5131 Meetings Meals	1,500	0.00	0.00	0.00	1,500.00	0.00
701-5176-09-5630 Property Purchase	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL Miscellaneous	151,500	0.00	0.00	0.00	151,500.00	0.00

701-MDD

% OF YEAR COMPLETED: 16.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Contingency/FB						
701-5176-99-4091 Administrative fee	17,400	1,450.00	2,900.00	0.00	14,500.00	16.67
701-5176-99-5700 Grant Match	150,000	0.00	0.00	0.00	150,000.00	0.00
701-5176-99-5750 Economic Incentives	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL Contingency/FB	317,400	1,450.00	2,900.00	0.00	314,500.00	0.91
TOTAL MDD	782,759	35,513.11	80,667.78	0.00	702,091.22	10.31
TOTAL EXPENSES	782,759	35,513.11	80,667.78	0.00	702,091.22	10.31
REVENUE OVER/(UNDER) EXPENSES	319,261	73,581.78	132,581.86	0.00	186,679.14	41.53

Municipal Development District Board Joint Workshop and Meeting
Staff Report
January 14, 2025

Agenda Item
Hold a Public Hearing, consider and take action for a Targeted Improvement Grant application for 930 Hwy. 377 S.

Staff Contact
Christine Gossett, MDD Executive Director
cgossett@aubreytx.gov
940-440-9343

Summary
The applicant at 930 S. Hwy. 377 S is applying for a Targeted Improvement Grant on the exterior of the existing building for a $11,491.39 in eligible matching funds. The grant program allows the Board to consider applications and make any determinations on a case-by-case basis.

The applicant has supplied detailed renderings and details for the facade and signage improvements, as well as the completed application. The applicant's sign contractor has reviewed the sign ordinances and submitted plans based on the ordinance. Staff has done a preliminary review of this grant request, and it meets the requirements and eligible items as stated in the Targeted Improvement Policy.

Financial Summary
The applicant is requesting matching funds up to $11,491.39 to cover eligible item costs for facade, lighting, and qualified signage improvements at 930 S. US Hwy. 377. The board may consider approving the full 50 percent match request, or another amount as determined by the board.

Staff Recommended Action
Approve

Staff Recommended Motion
Staff recommends a motion to approve to grant request as presented; approve the grant request with conditions; or approve the grant request for a different amount that the board determines. The board may also choose to deny any part of the request.

Municipal Development District Board Joint Workshop and Meeting
Staff Report
January 14, 2025

Agenda Item
December Staff Report and Updates

Staff Contact
Christine Gossett, MDD Executive Director
cgossett@aubreytx.gov
940-440-9343

Summary
Executive Director will provide overview of the December Activity Report and upcoming staff travel, events and important dates.

Financial Summary
N/A

Staff Recommended Action

Staff Recommended Motion
N/A

DECEMBER 2024 – STAFF REPORT

Aubrey Municipal Development District

Christine Gossett – Executive Director

Business Activity and Updates

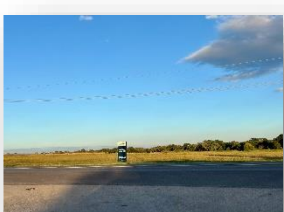
Commercial Property for Sale/Lease/Build-to-Suit:

Available for Sale or Lease: *Former restaurant - 204-208 Main St: 5,130 +/- total SF (2,088 & 2,610)*

Pre-Leasing/Retail: Hwy. 377 SW corner at Stanley/Coming Soon

Available for Sale: *.5 +/-Acres Pine Ridge Pavilion North - 501 Pine Ridge Ln: Office, 7,500 SF; Min.1,500 SFSF*

Available for Sale: *Pine Ridge Pavilion South - 500 Pine Ridge Ln: 2 spaces: 1 retail; 1 restaurant.*



Pad Sites Available **–** 9 +/- acres N. Hwy. 377 *(between Springhill and Blackjack Rd)*

Available: *SE Springhill and US-377 - 13 lots (1 +/- acre/pad) and one 14 +/- acre grocer anchor site*

Available for Lease: *Aubrey Creek Retail – 1001 US-377: retail space (+/- 2000 SF), 2 pad sites available (+/- 9,000 SF)*

Business Activity and Updates

- Equine Instincts Gallery and Main Street Suites – 216 S. Main Street
- Talon Martial Arts – announced moving out of Aubrey location

Marketing and New Projects

New:

- Board Training: Completed second half of training for MDD State Statutes and MDD Roles/Responsibilities.
- Site Selection Page: Vendor started building GIS/Commercial Site page for Aubrey and its ETJ. Expected by end of January 2025.
- Website Updates: Staff met with webmaster to review website updates needed; website design changes; and updates for improved performance and functionality.
- Grant Applicants: Received a grant request for 930 S. Hwy. 377; 202 B S. Main received permits to begin.

On-Going/Marketing:

- Website: Updates to pages and business directory/Story Map as needed.
- Social media/Facebook: Manage regular posts on activities, area business and local posts. December's highest performing post was the Friday, Dec. 13th Peanut Gallery post with 2,213 Views; 1,138 Reach; 381 Engagement.
- Website Traffic: December - 118 Visitors and 211 Views; November - 31 Visitors and 46 Views; October - 34 Visitors and 45 Views
- Data and Analytics: On-going Zac Tax, social media and website stats and reports.
- Development/Commercial Real Estate: on-going meetings and calls with developers and brokers regarding potential or existing business, and commercial development projects in Aubrey.

Sales & Use-Tax Allocation:

- Payment Received in December: $96,577.51