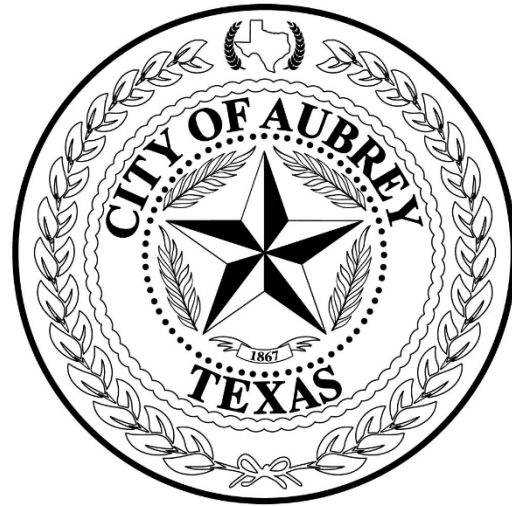


Historic Preservation Commission Meeting

Aubrey City Council Chambers
226 Countryside Dr.
Aubrey, TX 76227
February 25, 2025
6:00 PM



**(Notice of Potential Quorum for City Council, Planning & Zoning Commission, Library Board, Municipal Development District, Parks & Recreation Board, and Home Rule Charter Commission - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

Notice Regarding Participation of Board

Pursuant to Section 551.127, Texas Government Code, one or more Commission Members may attend this meeting remotely using videoconferencing technology. A quorum of the Board will be physically present at the location provided above.

Call to Order - Determine if a Quorum is Present:

Invocation & Pledge of Allegiance: Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

Community Announcements: Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

Citizen Input: Any person may address the Commission. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the chairperson, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room can hear comments and see presentations. Citizen comments are limited to three (3) minutes per individual unless additional time is otherwise required by law. No discussion or action may be taken at this meeting on any

item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

New Business: New items requested for consideration.

1. Consider and take appropriate action to elect a member to serve as Commission Chair.
2. Consider and take appropriate action to elect a member to serve as Commission Vice-Chair.
3. Consider and take appropriate action to establish regular monthly meeting date and time for the Commission.

***** EXECUTIVE SESSION***** In accordance with Texas Government Code, Section 551.001, et seq., the Commission will recess into Executive Session (closed meeting) to discuss the following:

4. **Section 551.071(1) and (2) Consultation with Attorney.** For the Commission to seek the advice of its attorney about pending or contemplated litigation or a settlement offer and to consult with the City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding:
 - Historic Preservation regulations, roles, and duties of the Commission

Motion to Recess into Executive Session

Reconvene into Open Session: In accordance with Texas Government Code, Chapter 551, the Commission will reconvene into Regular Session to consider and take appropriate action, if any, regarding any items discussed in Executive Session.

-ADJOURN-

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at www.aubreytx.gov in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Historic Preservation Commission of the City of Aubrey, Texas was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the _____ day of _____, 2025.

(The Historic Preservation Commission reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 440-9343 for further information.



**Historic Preservation Commission Meeting
Staff Report
February 25, 2025**

Agenda Item

Consider and take appropriate action to elect a member to serve as Commission Chair.

Staff Contact

Jenny Hicks, City Secretary
jhicks@aubreytx.gov
940-440-9343

Summary

Section 16.02.005 of the Code of Ordinances states the chairperson of the Historic Preservation Commission shall be elected by and from its membership. The Chairperson will facilitate the meetings, ensuring they are run efficiently and effectively.

Financial Summary

Staff Recommended Action

Staff Recommended Motion

I move to elect __ (Name) __ as chair.



**Historic Preservation Commission Meeting
Staff Report
February 25, 2025**

Agenda Item

Consider and take appropriate action to elect a member to serve as Commission Vice-Chair.

Staff Contact

Jenny Hicks, City Secretary
jhicks@aubreytx.gov
940-440-9343

Summary

Section 16.02.005 of the Code of Ordinances states the vice chairperson of the Historic Preservation Commission shall be elected by and from its membership. The vice chairperson would assume the duties of the chairperson when absent, unavailable or unable to perform their duties.

Financial Summary

Staff Recommended Action

Staff Recommended Motion

I move to elect ___ (Name) ___ as co-chair.



**Historic Preservation Commission Meeting
Staff Report
February 25, 2025**

Agenda Item

Consider and take appropriate action to establish regular monthly meeting date and time for the Commission.

Staff Contact

Summary

Section 16.02.003 of the Code of Ordinances states the Historic Preservation Commission shall meet at least one time per month if business is at hand. Special meetings may be called at any time as requested by the historic preservation officer.

Financial Summary

Staff Recommended Action

Staff Recommended Motion

I move to set the regular meeting dates on __ (day) __ of each month at __ (time) __.