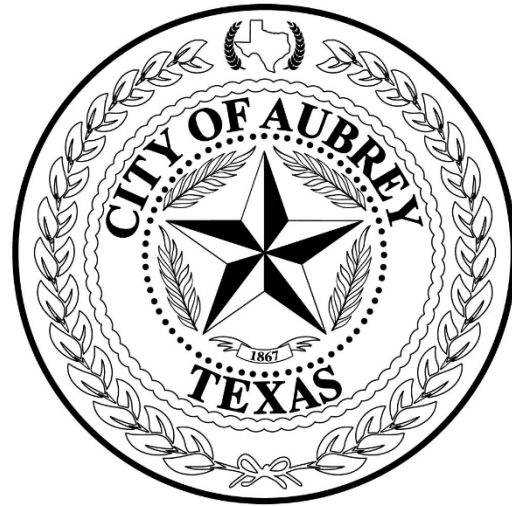


# Aubrey Area Library Advisory Board Meeting

Aubrey Area Library  
226 Countryside Dr  
Aubrey, TX 76227  
May 6, 2025  
5:30 PM



*\*(Notice of Potential Quorum for City Council, Planning & Zoning Commission, Board of Adjustment, Municipal Development District, and Parks and Recreation Board - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

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**Call to Order - Determine if a Quorum is Present:** City Council Liaison - Matt Jones, Chair - Sarah Croswell, Vice Chair - Rachel Sargent, Secretary - Jessica Hill, Member - Vicky Kao, Member - Connie Lipscomb, Member - Hallie Nix

**Invocation & Pledge of Allegiance:** Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

**Community Announcements:** Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

**Citizen Input:** Any person may address the Board. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the chairperson, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room can hear comments and see presentations. Citizen comments are limited to three (3) minutes per individual unless additional time is otherwise required by law. No discussion or action may be taken at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

**Consent Items:** Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed

from the Consent Agenda by the request of Board Members or staff. Consideration and action on the following:

1. Minutes of the following Library Board Meeting(s):
  - a. March 4, 2025

**New Business:** New items requested for consideration.

2. Monthly Report and Calendar

**Library Updates and Board Discussion:**

3. Library Updates and Board Applications

**Future Agenda Requests:** Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

**-ADJOURN-**

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at [www.aubreytx.gov](http://www.aubreytx.gov) in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Aubrey Area Library Advisory Board was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

*(The Aubrey Area Library Advisory Board reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)*

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 440-9343 for further information.*

## **Minutes of the Aubrey Library Advisory Board**

Tuesday, March 4, 2025

Time: 5:32 pm – 6:46 pm

### **Meeting was called to order by Vice Chair Rachel Sargent**

Quorum – Yes (5)

Present: Rachel Sargent, Jessica Hill, Hallie Nix, Vicky Kao, Connie Lipscomb

Absent: Sarah Croswell

Also Attending: Brittany McLain, Kassandra Gaither, Yuli Alarcon

### **Community Announcements:**

- a) HOPE Food Bank is open March 15<sup>th</sup> and April 19<sup>th</sup>, 9am-11am
- b) Brockett Elementary PTO: Chuck E. Cheese on March 11<sup>th</sup> at 3pm; Chick-Fil-A on March 5<sup>th</sup> and April 2<sup>nd</sup>
- c) Aubrey ISD Spring Break is March 10<sup>th</sup> – 14<sup>th</sup>
- d) Sharkarosa Spring Break dates are March 7<sup>th</sup> – 23<sup>rd</sup>, 9am-4pm, car show on March 15<sup>th</sup>

### **Citizen Input:**

- a) Update on Mrs. Carter's Storytime. Discussed community feedback on library programs.

### **Consent Items:**

Consideration and action on the following:

- 1. Minutes of the following Library Board Meeting(s):
  - a. January 7, 2025Vicky Kao made a motion to accept, Hallie Nix 2<sup>nd</sup>, motion carried

### **New Business:**

- 1. Monthly Report and Calendar – Discussion held.

**Library Updates and Board Discussion:**

- Due to scheduling conflicts, the Library will no longer be offering Crafternoon and STEAM Club.
- Discussed Summer Reading program.

**Future Agenda Requests:**

- Next meeting will be May 6, 2025, at 5:30pm.
- Discuss new board member applications.

**Vice Chair Rachel Sargent adjourned the meeting at 6:46 pm**

Minutes submitted by Secretary Jessica Hill

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Jessica Hill

*Aubrey Area Library*  
*FY 24-25*  
*13 Month Data Report - Aubrey Area Library*

| Monthly Data Report - Aubrey First Library |        |        |        |        |        |        |        |        |        |        |        |                               | Mar.   | Fiscal       |
|--------------------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------------------------------|--------|--------------|
| Mar-24                                     | Apr-24 | May-24 | Jun-24 | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | Jan-25 | Feb-25 |                               | 2025   | Year to date |
| 85                                         | 130    | 109    | 181    | 137    | 129    | 111    | 126    | 76     | 52     | 129    | 79     | New Cards Issued              | 127    | 589          |
| 2993                                       | 2800   | 3162   | 4270   | 3939   | 2960   | 3058   | 3491   | 2884   | 2595   | 2858   | 2792   | Number of Patrons             | 3267   | 17887        |
| 18                                         | 16     | 17     | 25     | 23     | 16     | 19     | 18     | 19     | 17     | 18     | 17     | Patrons per Hour (avg)        | 19     | 18           |
| 50/6                                       | 34/5   | 42/7   | 63/7   | 87/15  | 43/6   | 46/7   | 43/7   | 30/5   | 19/4   | 25.5/6 | 31.5/5 | Volunteer Hours/ Persons      | 41.5/7 | 190.5/7      |
| 21                                         | 21     | 22     | 21     | 21     | 22     | 20     | 23     | 18     | 19     | 19     | 20     | Number of Days Open           | 21     | 120          |
| 170                                        | 173    | 181    | 170    | 171    | 181    | 164    | 191    | 149    | 155    | 158    | 164    | Number of Hours Open          | 170    | 987          |
| 9803                                       | 9355   | 10387  | 12565  | 12796  | 12111  | 10439  | 10212  | 8708   | 9200   | 9921   | 8905   | All Circulations              | 10161  | 57107        |
| 58                                         | 54     | 57     | 74     | 75     | 67     | 64     | 54     | 58     | 59     | 63     | 54     | Items per Hour (avg)          | 60     | 58           |
| 1185                                       | 1138   | 1194   | 1436   | 1569   | 1617   | 1381   | 1361   | 1139   | 1291   | 1384   | 1247   | Adult Material Checked Out    | 1258   | 7680         |
| 7016                                       | 6717   | 7605   | 9598   | 9602   | 8740   | 7375   | 7342   | 6048   | 6409   | 6713   | 6070   | Juvenile Material Checked Out | 7057   | 39639        |
| 8201                                       | 7855   | 8799   | 11034  | 11171  | 10357  | 8756   | 8703   | 7187   | 7700   | 8097   | 7317   | Adult/Juvenile Items combined | 8315   | 47319        |
| 280                                        | 101    | 0      | 45     | 0      | 10     | 0      | 18     | 0      | 0      | 13     | 62     | Self-Checkout Use             | 4      | 97           |
| 719                                        | 652    | 700    | 650    | 716    | 713    | 714    | 622    | 644    | 622    | 778    | 614    | E-Books Checked Out           | 731    | 4011         |
| 883                                        | 848    | 888    | 881    | 909    | 1041   | 969    | 887    | 877    | 878    | 1046   | 974    | E-Audios Checked Out          | 1115   | 5777         |
| 1602                                       | 1500   | 1588   | 1531   | 1625   | 1754   | 1683   | 1509   | 1521   | 1500   | 1824   | 1588   | E-Books/ E-Audios combined    | 1846   | 9788         |
| 197                                        | 185    | 176    | 178    | 196    | 195    | 181    | 211    | 183    | 204    | 174    | 146    | ILL shipped                   | 180    | 1098         |
| 204                                        | 174    | 165    | 151    | 208    | 174    | 178    | 224    | 132    | 273    | 126    | 131    | ILL received                  | 169    | 1055         |
| 287                                        | 342    | 376    | 433    | 454    | 440    | 357    | 372    | 298    | 212    | 231    | 215    | Reference                     | 271    | 1599         |
| 8                                          | 8      | 8      | 8      | 8      | 8      | 8      | 8      | 8      | 8      | 8      | 8      | Number of Public Computers    | 8      | 8            |
| 187                                        | 206    | 211    | 235    | 206    | 178    | 166    | 247    | 221    | 183    | 207    | 240    | Computer Sessions             | 303    | 1401         |
| 163                                        | 160    | 142    | 166    | 145    | 118    | 123    | 173    | 194    | 171    | 218    | 220    | Computer Usage (hours)        | 264    | 1240         |
| 3                                          | 0      | 0      | 0      | 0      | 0      | 2      | 7      | 1      | 10     | 5      |        | Community Center Event Hrs    |        | 2323         |
| 1                                          | 0      | 0      | 0      | 0      | 0      | 1      | 2      | 1      | 6      | 2      |        | Number of Programs            |        | 11           |
| 9                                          | 0      | 0      | 0      | 0      | 0      | 57     | 94     | 2      | 173    | 51     |        | Program Attendance            |        | 320          |
| 34                                         | 30     | 17     | 61     | 51     | 16     | 44     | 40     | 29     | 27     | 24     | 31     | Program Room Event Hrs        | 32     | 183          |
| 23                                         | 18     | 13     | 24     | 16     | 12     | 13     | 21     | 6      | 18     | 17     | 23     | Aubrey Book Clubs             | 23     | 108          |
| 50                                         |        |        | 14     | 0      | 1      | 14     | 5      | 4      | 5      | 23     | 16     | Adult Programs                | 10     | 62           |
| 18                                         | 14     | 7      | 0      | 3      | 7      | 8      | 8      | 10     | 6      | 5      | 11     | Senior Programs               | 10     | 50           |
|                                            |        |        |        |        |        |        | 139    | 48     | 36     |        | 82     | Passive Programs              | 63     | 368          |
| 201                                        | 215    | 7      | 326    | 384    | 17     | 170    | 642    | 19     | 131    | 28     | 8      | Family Programs               | 132    | 960          |
| 105                                        | 94     | 73     | 117    | 83     | 35     | 65     | 41     | 39     | 18     | 31     | 34     | After School Storytime        | 42     | 205          |
| 141                                        | 207    | 179    | 312    | 263    | 66     | 262    | 238    | 169    | 107    | 175    | 236    | Other Storytimes              | 255    | 1180         |
| 10                                         | 60     | 6      | 28     | 40     | 29     | 56     | 71     | 2      | 36     | 17     | 12     | Lego Club                     | 20     | 158          |
|                                            |        |        | 663    | 715    |        |        |        |        |        |        |        | Reading Program Participants  |        |              |

# MAY

Tuesday

Wednesday

Thursday

Friday

Saturday

1.  
**Little Reader's Bookclub**  
10:30 am for ages 2-5

2.  
**Early Childhood Storytimes:**  
-Toddler Time 10:30 am  
-Baby and Me 11:30 am

3.  
**Senior BINGO**  
10:30 am  
for ages 50+



6.  
**After School Storytime**  
4:15 pm for all ages  
**Meditation Hour**  
5:30 pm; For ages 16+

7.  
**Cat Club Book Club**  
4:30 pm  
For age 9-13



8.  
**Little Reader's Bookclub**  
10:30 am for ages 2-5

9.  
**Early Childhood Storytimes:**  
-Toddler Time 10:30 am  
-Baby and Me 11:30 am

10.  
**Whodunit Bookclub**  
presents: **High Tea Tragedy:**  
Murder Mystery Tea Party  
2:30-5 pm  
for ages 17+



13.  
**After School Storytime**  
4:15 pm for all ages  
**Meditation Hour**  
5:30 pm; For ages 16+

14.  
**Tween & Teen Club**  
4:30 pm  
for ages 8-17



15.  
**Little Reader's Bookclub**  
10:30 am for ages 2-5  
**Providence Village Storytime**  
10:30 am at PV Town Hall

16.  
**Early Childhood Storytimes:**  
-Toddler Time 10:30 am  
-Baby and Me 11:30 am

17.  
**Spring Fling Bubble Party**  
11 am  
for ages 5 and under  
sign up starts March 10th



20.  
**After School Storytime**  
4:15 pm for all ages  
**Meditation Hour**  
5:30 pm; For ages 16+

21.  
**Senior Social Hour**  
11:30 am -1:30 pm  
Ages 50+

22.  
**Little Reader's Bookclub**  
10:30 am for ages 2-5

23.  
**Early Childhood Storytimes:**  
-Toddler Time 10:30 am  
-Baby and Me 11:30 am

24.  
**CLOSED**

27.  
**After School Storytime**  
4:15 pm for all ages  
**Meditation Hour**  
5:30 pm; For ages 16+

28.  
**Aubrey Area Library Bookclub**  
5:00 pm  
For ages 18+



29.  
**Little Reader's Bookclub**  
10:30 am for ages 2-5  
**Whodunit Bookclub**  
6:00 pm for ages 16+



30.  
**Early Childhood Storytimes:**  
-Toddler Time 10:30 am  
-Baby and Me 11:30 am  
**Lego Club**  
4:30 pm; Ages 4-14



31.  
Pick up your Summer  
Reading Challenge  
packet all day



# JUNE

tuesday

wednesday

thursday

friday

saturday

3.

After School Storytime  
4:15 pm for all ages

Meditation Hour

5:30 pm; For ages 16+

take home craft all  
day while supplies last

4.

Medicare with Wes  
at 12:00pm

5.

-Little Reader's  
Bookclub  
10:30 am for ages 2-5



-Throwback Thursday movie  
at 5:30pm for all ages

6.

Early Childhood Storytimes:

-Toddler Time 10:30 am  
-Baby and Me 11:30 am

-Fun Friday: Pick your  
medium (all ages welcome)  
at 4:30pm

7.

Senior BINGO  
10:30 am  
for ages 50+



10.

After School Storytime  
4:15 pm for all ages

Meditation Hour

5:30 pm; For ages 16+

11.

Tween & Teen Club  
4:30 pm  
for ages 8-17  
painting ceramics



12.

-Little Reader's  
Bookclub  
10:30 am for ages 2-5



-Throwback Thursday movie  
at 5:30pm for all ages

13.

Early Childhood Storytimes:

-Toddler Time 10:30 am  
-Baby and Me 11:30 am

-Fun Friday: Baby & Toddler  
Stay & Play (Art edition)  
for ages 4 and under at  
4:30pm

14.

Adult Pottery  
Class at 1pm for  
ages 18+



17.

After School Storytime  
4:15 pm for all ages

Meditation Hour

5:30 pm; For ages 16+

take home craft all  
day while supplies last

18.

-Senior Social Hour  
11:30 am - 1:30 pm  
Ages 50+ (ART)

-Providence Village  
Storytime  
10:30 am at PV Town Hall

19.

-Little Reader's  
Bookclub  
10:30 am for ages 2-5



-Throwback Thursday movie  
at 5:30pm for all ages

20.

Early Childhood Storytimes:

-Toddler Time 10:30 am  
-Baby and Me 11:30 am

-Fun Friday: tie dye kids for  
ages 8 and up at 4:30pm

21.

-Bubble show with Mimi  
Zucchini at 11am for all  
ages



24.

After School Storytime  
4:15 pm for all ages

Meditation Hour

5:30 pm; For ages 16+

25.

-Aubrey Area Library  
Bookclub combined  
5:00 pm  
For ages 8+



26.

-Little Reader's  
Bookclub  
10:30 am for ages 2-5



-Throwback Thursday movie  
at 5:30pm for all ages

27.

Early Childhood Storytimes:

-Toddler Time 10:30 am  
-Baby and Me 11:30 am

-Fun Friday: teen mosaic for  
ages 13 and up at 4:30pm

28.

-Lego Club 12:30 pm  
Ages 4-14

