

Parks and Recreation Board Meeting Minutes

Aubrey City Council Chambers
226 Countryside Dr.
Aubrey, TX 76227
April 1, 2025
6:00 PM



The meeting was called to order at 6:06 PM.

Present: Courtney Kelly, Amanda Larsen, Erin Bansal, Eric Probst, Mark Arbenowske

Absent: Jason Noyes, Jessica Milacek, Jesse Kemp, Deshanda Blair

Staff Present: Parks and Recreation Superintendent Kurt Karnowski, City Secretary Jenny Hicks

Amanda Larsen led the Pledges of Allegiance.

Community Announcements:

Parks and Recreation Superintendent Kurt Karnowski announced the Fruit Jar Junction Community Market this weekend beginning at 8:00 AM; the Easter Event which will be April 12th; and the Grand Opening of Matthews Park at noon on April 12th.

Citizen Input: None

Department Updates and Discussion:

1. Discussion regarding board member attendance requirements.

The board requested and was reminded of the Home Rule Charter requirements regarding attendance.

Article VIII of the Home Rule Charter::

SECTION 8.03. Attendance

If any board, commission or committee member fails to attend three (3) consecutive regular meetings of a board, commission or committee upon which the member serves, or twenty-five percent (25%) of the total number of regular meetings held in a twelve (12) month period, such member shall be subject to removal, unless excused by majority vote of the applicable board(s), commission(s) and/or committee(s).

Direction was received to remove inactive members.

2. Receive an update regarding Park construction; Discussion of same.

Parks and Recreation Superintendent Kurt Karnowski provided the following updates:

- **Veterans Memorial Park** - The estimated completion date is mid-April.
- **Matthews Park** - The final walk through was completed 3/26/2025 and the grand opening of the park will be on 4/12/2025 at noon.
- **Highmeadow Park** - Construction started on 3/10/2025.
- **Trivedi Park** - The environmental survey has been completed. Westwood is reviewing comments and will have an update in May.
- **Leslie Park** - Pending final walkthrough.

3. Receive information regarding a Request for Proposals for Sports Complex Design; Discussion of same.

Parks and Recreation Superintendent Kurt Karnowski provided information regarding the City of Aubrey posting an RFQ for the design and construction oversight for an Outdoor Sports Complex. This project will feature four baseball fields, three soccer fields, a playground area, a concession area, and ample parking facilities.

New Business: New items requested for consideration.

4. Consideration and action on approving minutes of the February 4, 2025 meeting.

Parks Board Member Courtney Kelly made a motion to approve the minutes. Parks Board Member Erin Bansal seconded. Motion Passed (5:0). None opposed.

Future Agenda Requests:

Update on action of board member attendance; park updates.

The meeting was adjourned at 6:19 PM.

PASSED and APPROVED by the Parks and Recreation Board of the City of Aubrey, Texas this 6th day of May, 2025.


Amanda Larsen, President

ATTEST:


Jenny Hicks, City Secretary

