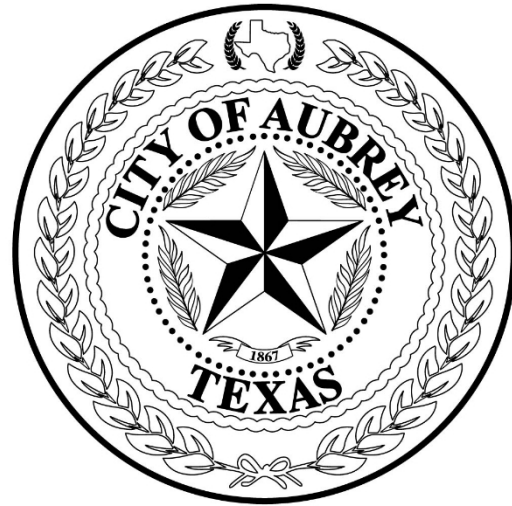


Aubrey Area Library Advisory Board Meeting

Aubrey Area Library
226 Countryside Dr
Aubrey, TX 76227
November 4, 2025
5:30 PM



**(Notice of Potential Quorum for City Council, Planning & Zoning Commission, Board of Adjustment, Municipal Development District, and Parks and Recreation Board - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

Call to Order - Determine if a Quorum is Present:

Invocation & Pledge of Allegiance: Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

Community Announcements: Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

Citizen Input: Any person may address the Board. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the chairperson, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room can hear comments and see presentations. Citizen comments are limited to three (3) minutes per individual unless additional time is otherwise required by law. No discussion or action may be taken at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

Consent Items: Items placed on the Consent Agenda are considered routine in nature and non- controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Board Members or staff. Consideration and action on the following:

1. Minutes of the following Library Board Meeting(s):
 - a. July 1, 2025

New Business: New items requested for consideration.

2. Monthly Report and Calendar

Library Updates and Board Discussion:

3. Library Updates

Future Agenda Requests: Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

-ADJOURN-

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at www.aubreytx.gov in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Aubrey Area Library Advisory Board was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the _____ day of _____, 2025.

(The Aubrey Area Library Advisory Board reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, need to contact the ADA Coordinator at least 48-hours prior to the meeting. Please e-mail your request to: swilliams@aubreytx.gov or call (940) 440-9343 ext 106. BRAILLE IS NOT AVAILABLE.

Minutes of the Aubrey Library Advisory Board

Tuesday, July 1, 2025

Time: 5:30 pm – 6:29 pm

Meeting was called to order by Chair Sarah Croswell

Quorum – Yes (5)

Present: Sarah Croswell, Rachel Sargent, Jessica Hill, Vicky Kao, Yuli Alarcon

Absent: Hallie Nix, Connie Lipscomb

Also Attending: Brittany McLain, Kassandra Gaither

Community Announcements:

- a) HOPE Food Bank is open July 19th and August 16th, from 9am-11am.
- b) The library will be closed on July 4th.
- c) Main Street Motor Fest will be held on August 2nd, from 10am-2pm, in downtown Aubrey.

Citizen Input:

- a) None

Consent Items:

Consideration and action on the following:

1. Minutes of the following Library Board Meeting(s):
 - a. March 4, 2025

Rachel Sargent made a motion to accept, Vicky Kao 2nd, motion carried

New Business:

1. Monthly Report and Calendar – Discussion held.

Library Updates and Board Discussion:

- 770 people had enrolled in the Summer Reading program by the end of June.
- There will be a program pause in August.

- Discussed building maintenance and landscaping project.

Future Agenda Requests:

- Next meeting will be September 2, 2025, at 5:30pm.

Chair Sarah Croswell adjourned the meeting at 6:29 pm

Minutes submitted by Secretary Jessica Hill

Jessica Hill



TUESDAY

4.

After School Storytime
4:15 pm for all ages

Meditation Hour
5:30 pm; For ages 16+

WEDNESDAY

5.

MEDICARE WITH WES
12:00 pm

Veterans Take Home Craft
All day, while supplies last

Cat Club Book Club
4:30 pm
for ages 9-13



THURSDAY

6.

Little Reader's Bookclub
10:30 am for ages 2-5

 Gardening Series
6:00 pm

Canned Film Festival
"How to Train Your Dragon"
5:00 pm; For all ages



FRIDAY

7.



Early Childhood Storytimes:
-Toddler Time 10:30 am
-Baby and Me 11:30 am

SATURDAY

8.

Take Home STEM Activity
Celebrate National STEM Day
with a take-home activity!
For all ages
All day while supplies last

11.

**LIBRARY
CLOSED**

12.


Lightbulb Lab
4:30 pm for ages 6-13

13.

Little Reader's Bookclub
10:30 am for ages 2-5

Canned Film Festival
"Spirit"
5:00 pm; For all ages



14.



Early Childhood Storytimes:
-Toddler Time 10:30 am
-Baby and Me 11:30 am

15.

Craft Station Saturday
"Thankful & Grateful"
10:30 am
For all ages

18.

After School Storytime
4:15 pm for all ages

Meditation Hour
5:30 pm; For ages 16+

19.

Senior Social Hour
11:30 am -1:30 pm
Ages 50+



20.

Little Reader's Bookclub
10:30 am for ages 2-5

Providence Village Storytime
10:30 am at PV town hall

Canned Film Festival
"Home"
5:00 pm; For all ages



21.



Early Childhood Storytimes:
-Toddler Time 10:30 am
-Baby and Me 11:30 am

22.

25.

Thanksgiving
Take Home Craft
All day, while supplies last

After School Storytime
4:15 pm for all ages

Meditation Hour
5:30 pm; For ages 16+

26.

27.

**LIBRARY
CLOSED**

28.

**LIBRARY
CLOSED**

29.

**LIBRARY
CLOSED**



30.
After School Storytime
4:15 pm for all ages

Meditation Hour
5:30 pm; For ages 16+

1.
MEDICARE WITH WES
12:00 pm

Cat Club book club
4:30 pm
for ages 9-13


2.
Little Reader's Bookclub
10:30 am for ages 2-5

3.
Early Childhood Storytimes:
-Toddler Time 10:30 am
-Baby and Me 11:30 am

4.
Senior BINGO
10:30 am
for ages 50+


7.
After School Storytime
4:15 pm for all ages

Meditation Hour
5:30 pm; For ages 16+

8.

Lightbulb Lab
4:30 pm for ages 6-13

9.
Little Reader's Bookclub
10:30 am for ages 2-5

10.
TAKE HOME CRAFTS
&
TAKE HOME STORYTIMES
ALL DAY WHILE SUPPLIES
LAST

11.

14.
After School Storytime
4:15 pm for all ages

Meditation Hour
5:30 pm; For ages 16+

15.
Senior Social Hour
11:30 am -1:30 pm
Ages 50+


16.
Little Reader's Bookclub
10:30 am for ages 2-5

Providence Village Storytime
-10:30 am for ages 5 & under
-3:30 pm for ages 5-11
at PV town hall

17.
Early Childhood Storytimes:
-Toddler Time 10:30 am
-Baby and Me 11:30 am

18.

DIWALI
TAKE HOME CRAFTS
ALL DAY WHILE SUPPLIES LAST

21.
After School Storytime
4:15 pm for all ages

Meditation Hour
5:30 pm; For ages 16+

22.

23.
Little Reader's Bookclub
10:30 am for ages 2-5

Master Gardener's Series
6:00 pm


24.
Early Childhood Storytimes:
-Toddler Time 10:30 am
-Baby and Me 11:30 am

25.
THE GREAT LEGO
PUMPKIN PARTY
12:30-2:00 PM
FOR ALL AGES
FIRST COME,
FIRST SERVED


28.
SPY TANK ALL WEEK
After School Storytime
4:15 pm for all ages

Meditation Hour
5:30 pm; For ages 16+

29.
SPY TANK ALL WEEK
Aubrey Area Library
Bookclub
5:00 pm
For ages 18+


30.
SPY TANK ALL WEEK
Little Reader's Bookclub
10:30 am for ages 2-5

Master Gardener's Series
6:00 pm

 WHODUNIT BOOK CLUB
6:00 PM; FOR AGES 16+

31.
SPY TANK ALL WEEK
Early Childhood Storytimes:
-Toddler Time 10:30 am
-Baby and Me 11:30 am

TRICK OR TREATING ALL
DAY FOR ALL AGES

TAKE HOME 1.
CRAFTS
ALL DAY WHILE
SUPPLIES LAST

Senior BINGO
10:30 am for ages 50+


Aubrey Area Library
FY 24-25
13 Month Data Report - Aubrey Area Library

Monthly Data Report - Aubrey Free Library													Sep.	Fiscal
Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25		2025	Year to date
111	126	76	52	129	79	127	99	132	146	176	117	New Cards Issued	99	1358
3058	3491	2884	2595	2858	2792	3267	2887	3310	4241	4391	2962	Number of Patrons	3098	38776
19	18	19	17	18	17	19	17	19	26	24	19	Patrons per Hour (avg)	18	19
46/7	43/7	30/5	19/4	25.5/6	31.5/5	41.5/7	29/8	37/9	40/8	68/10	27.5/7	Volunteer Hours/ Persons	27/5	419/12
20	23	18	19	19	20	21	21	21	20	22	19	Number of Days Open	21	244
164	191	149	155	158	164	170	174	172.5	164	183	158	Number of Hours Open	173	2011.5
10439	10212	8708	9200	9921	8905	10161	9790	10290	12747	13845	11671	All Circulations	10929	126379
64	54	58	59	63	54	60	56	60	78	76	74	Items per Hour (avg)	63	63
1381	1361	1139	1291	1384	1247	1258	1330	1387	1634	1806	1553	Adult Material Checked Out	1409	16799
7375	7342	6048	6409	6713	6070	7057	6784	7114	9441	10136	8470	Juvenile Material Checked Out	7983	89567
8756	8703	7187	7700	8097	7317	8315	8114	8501	11075	11942	10023	Adult/Juvenile Items combined	9392	106366
0	18	0	0	13	62	4	0	0	0	0	0	Self-Checkout Use	0	97
714	622	644	622	778	614	731	610	684	594	744	609	E-Books Checked Out	582	7834
969	887	877	878	1046	974	1115	1066	1105	1078	1159	1039	E-Audios Checked Out	955	12179
1683	1509	1521	1500	1824	1588	1846	1676	1789	1672	1903	1648	E-Books/ E-Audios combined	1537	20013
181	211	183	204	174	146	180	199	203	181	284	229	ILL shipped	207	2401
178	224	132	273	126	131	169	152	130	273	186	220	ILL received	203	2219
357	372	298	212	231	215	271	222	227	263	311	284	Reference	216	3122
8	8	8	8	8	8	8	8	8	8	8	8	Number of Public Computers	8	8
166	247	221	183	207	240	303	255	248	279	266	219	Computer Sessions	260	2928
123	173	194	171	218	220	264	227	192	213	180	169	Computer Usage (hours)	209	2430
2	7	1	10	5								Community Center Event Hrs		23
1	2	1	6	2								Number of Programs		11
57	94	2	173	51								Program Attendance		320
44	40	29	27	24	31	32	33	36	52	49	16	Program Room Event Hrs	33	402
13	21	6	18	17	23	23	31	33	24	18	23	Aubrey Book Clubs	30	267
14	5	4	5	23	16	10	15	13	29	31	4	Adult Programs	13	167
8	8	10	6	5	11	10	18	12	18	19	7	Senior Programs	10	134
	139	48	36		82	63	35		44	97		Passive Programs	46	590
170	642	19	131	28	8	132	44	27	203	436	6	Family Programs	41	1717
65	41	39	18	31	34	42	67	14	62	116	23	After School Storytime	82	569
262	238	169	107	175	236	255	224	298	271	254	143	Other Storytimes	257	2627
56	71	2	36	17	12	20	11	29	23	22		Lego Club	6	249
								179	689	834		Reading Program Participants		834