

Parks and Recreation Board Meeting Minutes

Aubrey City Council Chambers
226 Countryside Dr.
Aubrey, TX 76227
December 2, 2025
6:00 PM



The meeting was called to order at 6:00 PM.

Present: Jessica Milacek, Erin Bansal, Eric Probst, Amy Kramer, Randy Jones arrived at 6:20 PM

Absent: Courtney Kelly, Mark Arbenowske

Staff Present: City Secretary Jenny Hicks, Public Works Manager Kurt Karnowski

The Pledges of Allegiance were recited.

Community Announcements:

Christmas Tree lighting is December 3rd beginning at 5:30 PM in Veterans Memorial Park, Downtown Aubrey.

Citizen Input: None

New Business: New items requested for consideration.

1. Consideration and action on appointing a chairperson for a one year term.

Parks Board Member Eric Probst made a motion to appoint Courtney Kelly as the chairperson. Parks Board Member Erin Bansal seconded. Motion Passed (4:0). None opposed.

2. Consideration and action on appointing a Vice-chairperson for a one year term.

Parks Board Member Erin Bansal made a motion to appoint Jessica Hamilton as the vice-chairperson. Parks Board Member Eric Probst seconded. Motion Passed (4:0). None opposed.

Consent Items:

3. Approve minutes of the November 4, 2025 meeting.
4. Approve the request from board member(s) identified in the Staff report as an excused absence from the November 4, 2025 Regular meeting. (Erin Bansal)

Parks Board Member Eric Probst made a motion to approve the consent items. Parks Board Member Amy Kramer seconded. Motion Passed (4:0). None opposed.

Department Updates and Discussion:

5. Receive an update on Park Projects; Discussion of same.

Public Works Manager Kurt Karnowski provided the following updates:

Veterans Memorial Park - We are down to the final punch list items. The roof of the pavilion has been re-roofed. The sunshade installation has been postponed until after the Christmas Tree Lighting event due to hitting groundwater while installing poles. Once the final punch list items are addressed, we will work towards final acceptance.

Winn Ridge First Responders Park - Still on track to complete mid to late January. The Dog Park is due to be completed mid-December.

Trivedi Park - The Engineers are still working on the street layout for McNatt Road. McNatt will need to be built before we can take any further steps with the park.

6. Receive a presentation from Westwood regarding the design and cost estimate for an Outdoor Sports Complex; Discuss and provide direction to staff.

Tricia Woliver and Cody Atwood, with Westwood, provided three concept plan options and the estimated cost of each design.

Consensus is concept two with concessions and playground changes and including synthetic turf.

Future Agenda Requests: None

The meeting was adjourned at 6:45 PM.

PASSED and APPROVED by the Parks and Recreation Board of the City of Aubrey, Texas this 7th day of April, 2026.



Jessica Hamilton, Co-Chair

ATTEST:



Jenny Hicks, City Secretary

