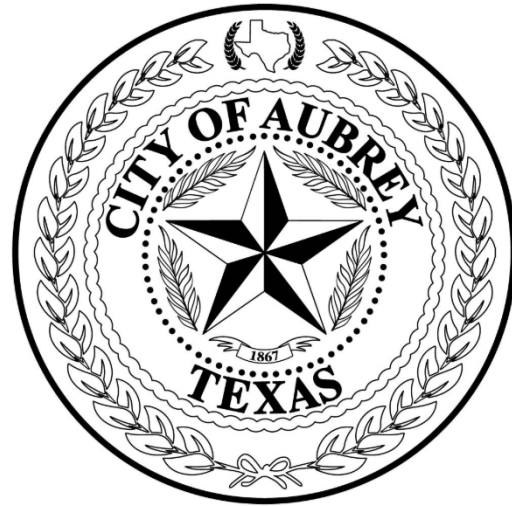


# Aubrey Area Library Advisory Board Meeting

Aubrey Area Library  
226 Countryside Dr  
Aubrey, TX 76227  
May 5, 2026  
5:30 PM



*\*(Notice of Potential Quorum for City Council, Planning & Zoning Commission, Board of Adjustment, Municipal Development District, and Parks and Recreation Board - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

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## **Call to Order - Determine if a Quorum is Present:**

**Invocation & Pledge of Allegiance:** Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

**Community Announcements:** Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

**Citizen Input:** Any person may address the Board. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the chairperson, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room can hear comments and see presentations. Citizen comments are limited to three (3) minutes per individual unless additional time is otherwise required by law. No discussion or action may be taken at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

**Consent Items:** Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Board Members or staff. Consideration and action on the following:

1. Minutes of the following Library Board Meeting(s):
  - a. January 6, 2026

**New Business:** New items requested for consideration.

2. Monthly Report and Calendar

**Library Updates and Board Discussion:**

3. Library Updates and Summer Reading

**Future Agenda Requests:** Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

**-ADJOURN-**

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at [www.aubreytx.gov](http://www.aubreytx.gov) in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Aubrey Area Library Advisory Board was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the \_\_\_\_ day of \_\_\_\_\_, 2026.

(The Aubrey Area Library Advisory Board reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, need to contact the ADA Coordinator at least 48-hours prior to the meeting. Please e-mail your request to: [swilliams@aubreytx.gov](mailto:swilliams@aubreytx.gov) or call (940) 440-9343 ext 106. BRAILLE IS NOT AVAILABLE.

## **Minutes of the Aubrey Library Advisory Board**

Tuesday, January 6, 2026

Time: 5:29 pm – 6:42 pm

### **Meeting was called to order by Chair Sarah Croswell**

Quorum – Yes (5)

Present: Sarah Croswell, Rachel Duke, Jessica Hill, Vicky Kao, Yuli Alarcon

Absent: None

Also Attending: Kassandra Gaither, Candace Crowe

### **Community Announcements:**

- a) HOPE Food Bank is open January 17<sup>th</sup> and February 21<sup>st</sup>, from 9am-11am.
- b) The library will be closed on January 9<sup>th</sup> and January 17<sup>th</sup>.
- c) Sharkarosa Zoo will be open March 6<sup>th</sup> through March 22<sup>nd</sup> for Spring Break; annual car show will be March 7<sup>th</sup>.
- d) Aubrey ISD will be closed on January 19<sup>th</sup> in recognition of Martin Luther King Jr. Day.
- e) City of Aubrey continues to be under a boil water notice until further notice.

### **Citizen Input:**

- a) None

### **Consent Items:**

Consideration and action on the following:

- 1. Minutes of the following Library Board Meeting(s):
  - a. November 4, 2025

Rachel Duke made a motion to accept, Jessica Hill 2<sup>nd</sup>, motion carried

### **New Business:**

- 1. Monthly Report and Calendar – Discussion held.

**Library Updates and Board Discussion:**

- Winter Reading Challenge
- Adjustments made to Tween and Teen clubs
- Library and community resources
- Updates being made to the Library website
- Sponsors for Library Programs and Summer Reading Events
- Volunteer Opportunities

**Future Agenda Requests:**

- Next meeting will be March 3, 2026, at 5:30pm.

**Chair Sarah Croswell adjourned the meeting at 6:42 pm**

Minutes submitted by Secretary Jessica Hill

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Jessica Hill



**Tuesday**

**Wednesday**

**Thursday**

**Friday**

**Saturday**

31.  
**After School Storytime**  
4:15 pm for all ages  
  
**Meditation Hour**  
5:30 pm  
For ages 16+

1.  
**Cat Club Book Club**  
4:30 pm  
for ages 9-13

2.  
**Little Reader's Bookclub**  
10:30 am for ages 2-5

3.  
**LIBRARY CLOSED**

4.  
**Senior BINGO**  
10:30  
For ages

7.  
**After School Storytime**  
"Cascarone Craze!"  
4:15 pm for all ages  
  
**Meditation Hour**  
5:30 pm  
For ages 16+

8.  
**Lightbulb Lab**  
4:30 pm  
for ages 5-13

9.  
**Little Reader's Bookclub**  
10:30 am for ages 2-5

10.  
**Early Childhood Storytimes:**  
-Toddler Time 10:30am  
-Baby & Me 11:30 am  
  
**Tween Club**  
4:30-6 pm  
For ages 9-13  
"Karoke"

11.  
**Charm School Slasher Murdery Mystery Party**  
6:30 pm for ages 16+

14.  
**After School Storytime**  
4:15 pm for all ages  
  
**Meditation Hour**  
5:30 pm  
For ages 16+

15.  
**Senior Social Hour**  
11:30  
For ages  
  
**Music & Movement**  
4:30 pm  
For ages 6 & under

16.  
**Little Reader's Bookclub**  
10:30 am for ages 2-5  
**PV Storytime**  
10:30 & 3:30  
@ PV townhall

17.  
**Early Childhood Storytimes:**  
-Toddler Time 10:30am  
-Baby & Me 11:30 am

18.

21.  
**After School Storytime**  
4:15 pm for all ages  
  
**Meditation Hour**  
5:30 pm  
For ages 16+

22.

23.  
**Little Reader's Bookclub**  
10:30 am for ages 2-5

24.  
**Early Childhood Storytimes:**  
-Toddler Time 10:30am  
-Baby & Me 11:30 am  
  
**Tween Club**  
4:30-6 pm  
For ages 9-13  
"Vibes Book club"

25.  
**Come & (Le)Go Build**  
12:30 pm  
for ages 3-13

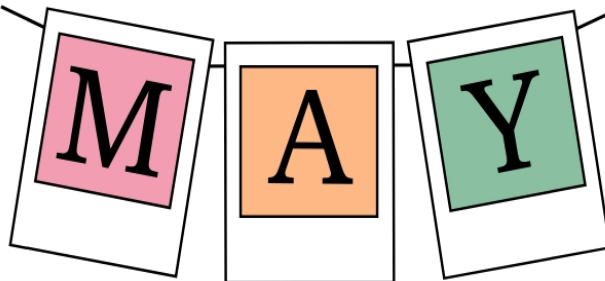
28.  
**After School Storytime**  
4:15 pm for all ages  
  
**Meditation Hour**  
5:30 pm  
For ages 16+

29.  
**Aubrey Book Club**  
5:00 pm  
For ages 18+

30.  
**Little Reader's Bookclub**  
10:30 am for ages 2-5  
  
**Who dunnit Book Club**  
6:00 pm  
For ages 16+

1.  
**Early Childhood Storytimes:**  
-Toddler Time 10:30am  
-Baby & Me 11:30 am

2.  
**Senior BINGO**  
11:30  
For ages



**TUESDAY**

**WEDNESDAY**

**THURSDAY**

**FRIDAY**

**SATURDAY**

**5.**

After School Storytime  
4:15 pm for all ages

Meditation Hour  
5:30 pm  
For ages 16+

**6.**

Cat Club Book Club  
4:30 pm  
for ages 9-13

**7.**

Little Reader's Bookclub  
10:30 am for ages 2-5

**8.**

Early Childhood Storytimes:  
-Toddler Time 10:30am  
-Baby & Me 11:30 am

**9.**

Beyond the skies Storm Chasers

**12.**

After School Storytime  
4:15 pm for all ages

Meditation Hour  
5:30 pm  
For ages 16+

**13.**

Lightbulb Lab  
4:30 pm  
for ages 5-13

**14.**

Little Reader's Bookclub  
10:30 am for ages 2-5

**15.**

Early Childhood Storytimes:  
-Toddler Time 10:30am  
-Baby & Me 11:30 am

Tween Club  
4:30-6 pm  
For ages 9-13  
"Beading Buddies"

**16.**

**19.**

After School Storytime  
4:15 pm for all ages

Meditation Hour  
5:30 pm  
For ages 16+

**20.**

Senior Social Hour  
11:30  
For ages

Music & Movement  
4:30 pm  
For ages 6 & under

**21.**

Little Reader's Bookclub  
10:30 am for ages 2-5

PV Storytime  
10:30 & 3:30  
@ PV townhall

Teen Club  
4:30-6:30 pm  
For ages 14-18  
"Vibes Movie Club"

**22.**

Early Childhood Storytimes:  
-Toddler Time 10:30am  
-Baby & Me 11:30 am

**23.**

**LIBRARY  
CLOSED**

**26.**

After School Storytime  
4:15 pm for all ages

Meditation Hour  
5:30 pm  
For ages 16+

**27.**

Aubrey Book Club  
5:00 pm  
For ages 18+

**28.**

Little Reader's Bookclub  
10:30 am for ages 2-5

Who dunnit Book Club  
6:00 pm  
For ages 16+

**29.**

Early Childhood Storytimes:  
-Toddler Time 10:30am  
-Baby & Me 11:30 am

Tween Club  
4:30-6 pm  
For ages 9-13  
"Vibes Bookclub"

**30.**

SRP packet pickup

**Aubrey Area Library**  
**FY 25-26**  
**13 Month Data Report - Aubrey Area Library**

| Monthly Data Report - Aubrey Free Library |        |        |        |        |        |        |        |        |        |        |        |                               | Mar.  | Fiscal       |
|-------------------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------------------------------|-------|--------------|
| Mar-25                                    | Apr-25 | May-25 | Jun-25 | Jul-25 | Aug-25 | Sep-25 | Oct-25 | Nov-25 | Dec-25 | Jan-26 | Feb-26 |                               | 2026  | Year to date |
| 127                                       | 99     | 132    | 146    | 176    | 117    | 99     | 94     | 74     | 87     | 98     | 111    | New Cards Issued              | 137   | 601          |
| 3267                                      | 2887   | 3310   | 4241   | 4391   | 2962   | 3098   | 3049   | 2723   | 2652   | 2525   | 3205   | Number of Patrons             | 3254  | 17408        |
| 19                                        | 17     | 19     | 26     | 24     | 19     | 18     | 16     | 20     | 16     | 19     | 20     | Patrons per Hour (avg)        | 19    | 18           |
| 41.5/7                                    | 29/8   | 37/9   | 40/8   | 68/10  | 27.5/7 | 27/5   | 22.5/5 | 23/5   | 27/6   | 10/3   | 23.5/5 | Volunteer Hours/ Persons      | 23/5  | 129          |
| 21                                        | 21     | 21     | 20     | 22     | 19     | 21     | 23     | 17     | 20     | 17     | 20     | Number of Days Open           | 21    | 118          |
| 170                                       | 174    | 172.5  | 164    | 183    | 158    | 173    | 190    | 138    | 164    | 136    | 164    | Number of Hours Open          | 173   | 965          |
| 10161                                     | 9790   | 10290  | 12747  | 13845  | 11671  | 10929  | 11217  | 9030   | 9067   | 9444   | 9000   | All Circulations              | 10048 | 57806        |
| 60                                        | 56     | 60     | 78     | 76     | 74     | 63     | 59     | 65     | 55     | 69     | 55     | Items per Hour (avg)          | 58    | 60           |
| 1258                                      | 1330   | 1387   | 1634   | 1806   | 1553   | 1409   | 1427   | 1180   | 1310   | 1230   | 1334   | Adult Material Checked Out    | 1338  | 7819         |
| 7057                                      | 6784   | 7114   | 9441   | 10136  | 8470   | 7983   | 8103   | 6308   | 6182   | 6128   | 6085   | Juvenile Material Checked Out | 6869  | 39675        |
| 8315                                      | 8114   | 8501   | 11075  | 11942  | 10023  | 9392   | 9530   | 7488   | 7492   | 7358   | 7419   | Adult/Juvenile Items combined | 8207  | 47492        |
|                                           |        |        |        |        |        |        |        |        |        |        | 65     | Notary Sessions               | 66    | 131          |
| 731                                       | 610    | 684    | 594    | 744    | 609    | 582    | 596    | 547    | 534    | 769    | 533    | E-Books Checked Out           | 561   | 3540         |
| 1115                                      | 1066   | 1105   | 1078   | 1159   | 1039   | 955    | 1091   | 995    | 1041   | 1317   | 1048   | E-Audios Checked Out          | 1280  | 6772         |
| 1846                                      | 1676   | 1789   | 1672   | 1903   | 1648   | 1537   | 1687   | 1542   | 1575   | 2086   | 1581   | E-Books/ E-Audios combined    | 1841  | 10312        |
| 180                                       | 199    | 203    | 181    | 284    | 229    | 207    | 169    | 120    | 167    | 121    | 144    | ILL shipped                   | 169   | 890          |
| 169                                       | 152    | 130    | 273    | 186    | 220    | 203    | 142    | 139    | 155    | 94     | 95     | ILL received                  | 116   | 741          |
| 271                                       | 222    | 227    | 263    | 311    | 284    | 216    | 201    | 205    | 211    | 198    | 202    | Reference                     | 217   | 1234         |
| 303                                       | 255    | 248    | 279    | 266    | 219    | 260    | 203    | 177    | 154    | 170    | 209    | Computer Sessions             | 243   | 1156         |
| 264                                       | 227    | 192    | 213    | 180    | 169    | 209    | 129    | 157    | 129    | 138    | 165    | Computer Usage (hours)        | 203   | 921          |
|                                           |        |        |        |        |        |        |        |        | 1.5    |        |        | Community Center Event Hrs    | 2     | 3.5          |
|                                           |        |        |        |        |        |        |        |        |        |        |        | Number of Programs            |       |              |
|                                           |        |        |        |        |        |        |        |        |        |        |        | Program Attendance            |       |              |
| 32                                        | 33     | 36     | 52     | 49     | 16     | 33     | 30     | 27     | 35     | 22     | 39     | Program Room Event Hrs        | 42    | 195          |
| 23                                        | 31     | 33     | 24     | 18     | 23     | 30     | 28     | 1      | 31     | 6      | 31     | Aubrey Book Clubs             | 22    | 119          |
| 10                                        | 15     | 13     | 29     | 31     | 4      | 13     | 15     | 7      | 26     | 6      | 2      | Adult Programs                | 4     | 60           |
| 10                                        | 18     | 12     | 18     | 19     | 7      | 10     | 6      | 25     | 17     |        | 12     | Senior Programs               | 20    | 80           |
| 63                                        | 35     |        | 44     | 97     |        | 46     | 177    | 121    |        | 18     | 10     | Passive Programs              | 322   | 648          |
| 132                                       | 44     | 27     | 203    | 436    | 6      | 41     | 18     | 31     | 106    | 34     | 100    | Family Programs               | 335   | 624          |
| 42                                        | 67     | 14     | 62     | 116    | 23     | 82     | 52     | 37     | 73     | 19     | 29     | After School Storytime        | 44    | 254          |
| 255                                       | 224    | 298    | 271    | 254    | 143    | 257    | 276    | 281    | 250    | 106    | 294    | Other Storytimes              | 340   | 1547         |
| 20                                        | 11     | 29     | 23     | 22     |        | 6      | 28     |        | 11     | 13     | 7      | Lego Club                     | 8     | 67           |
|                                           |        |        |        |        |        |        |        |        |        |        | 22     | Teen & Tween Programs         | 24    | 4670         |
|                                           |        | 179    | 689    | 834    |        |        |        |        |        |        | 171    | Reading Program Participants  |       | 171          |