

Parks and Recreation Board & Keep Aubrey Beautiful Board Meeting

Aubrey City Council Chambers
226 Countryside Dr.
Aubrey, TX 76227
August 4, 2026
5:30 PM



**(Notice of Potential Quorum for City Council, Planning & Zoning Commission, Board of Adjustment, Library Board, and Municipal Development District - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

Notice Regarding Remote Participation of Board Members

Pursuant to Section 551.127, Texas Government Code, one or more Board Members may attend this meeting remotely using videoconferencing technology. A quorum of the Board will be physically present at the location provided above.

Call to Order - Determine if a Quorum is Present:

Invocation & Pledge of Allegiance: Pledge of Allegiance to the Texas Flag - "Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible."

Community Announcements: Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

Citizen Input: Any person may address the Board. If your comments are concerning an agenda item, you may wait until the discussion on that item if you prefer. Once recognized by the chairperson, please step forward to the speaker's podium, state your name and address and speak directly into the microphone so that people in the room can hear comments and see presentations. Citizen comments are limited to three (3) minutes per individual unless additional time is otherwise required by law. No discussion or action may be taken at this meeting on any

item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

New Business: New items requested for consideration.

1. Consideration and action on approving the minutes of the April 7, 2026 Parks and Recreation Board meeting.
2. Receive an update on the Aubrey Sports Complex Project.
3. Receive a general update from the Parks and Recreation department, discussion of same.
4. Discussion of Ordinance No. 956-26 Parks and Recreation and Keep Aubrey Beautiful.

Convene into the Keep Aubrey Beautiful Board Meeting

5. Receive an update from staff.

Reconvene into the Parks and Recreation Board Meeting

Future Agenda Requests: Council or Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

-ADJOURN-

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at www.aubreytx.gov in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Aubrey Parks and Recreation Board was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the ____ day of _____, 2026.

(The Parks and Recreation Board reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, need to contact the ADA Coordinator at least 48-hours prior to the meeting. Please e-mail your request to: swilliams@aubreytx.gov or call (940) 440-9343 ext 106. BRAILLE IS NOT AVAILABLE.

Parks and Recreation Board Meeting Minutes

Aubrey City Council Chambers
226 Countryside Dr.
Aubrey, TX 76227
April 7, 2026
6:00 PM



The meeting was called to order at 6:01 PM

Present: Randy Jones, Jessica Milacek, Erin Bansal, Eric Probst, Mark Arbenowske, Amy Kramer, Nyckie Nelson,

Absent: Courtney Kelly

Staff Present: City Secretary Jenny Hicks, Assistant Director of Public Works Kurt Karnowski

The Pledges of Allegiance were led by City Council Liaison Randy Jones.

Community Announcements: Items of community interest may include recognizing Citizens and Staff for outstanding contributions to the community, a reminder about an upcoming event that is organized or sponsored by the governing body, and announcements of an imminent threat to public safety that has arisen after the posting of this agenda.

Kurt Karnowski announced the City's Touch-a-Truck event on April 11th in downtown Aubrey.

1. Introduction of new board member, Nyckie Nelson.

New board member Nicole Nelson introduced herself.

Citizen Input: None

Consent Items: Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council, board members or staff. Consideration and action on the following:

2. Approve minutes of the December 2, 2025, and January 10, 2026 meetings.

Parks Board Member Erin Bansal made a motion to approve the minutes. Parks Board Member Eric Probst seconded. Motion Passed (6:0). None opposed.

3. Approve the request from Council member(s) identified in the Staff report as an excused absence from the December 2, 2025 Parks & Recreation board meeting.

Parks Board Member Erin Bansal made a motion to approve the absence. Parks

Board Member Amy Kramer seconded. Motion Passed (6:0). None opposed.

Department Updates and Discussion:

4. Receive an update on park Projects; Discussion of same.

Assistant Public Works Director Kurt Karnowski provided the following information:

- **Veterans Memorial Park - Pending the Marquis Sign. Lead time on the sign is five weeks.**
- **Winn Ridge First Responders Park - Punch list items are to be completed by April City Council.**
- **Aubrey Sports Complex - 30% plans expected within a month, currently on schedule.**
- **Construction Manager at Risk for Aubrey Sports Complex out for bid.**
- **Looking to build practice baseball and softball fields.**
- **Trivedi Park will continue once a road is constructed.**

Future Agenda Requests: None

The meeting was adjourned at 6:10 PM.

PASSED and APPROVED by the Parks and Recreation Board of the City of Aubrey, Texas this ____ day of _____, 2026.

Courtney Kelly, Chairperson

ATTEST:

Jenny Hicks, City Secretary



**Parks and Recreation Board & Keep Aubrey Beautiful Board Meeting
Staff Report
August 4, 2026**

Agenda Item

Receive an update on the Aubrey Sports Complex Project.

Staff Contact

Kurt Karnowski, Public Works Manager
kkarnowski@aubreytx.gov
940-440-9343

Summary

The City of Aubrey issued RFQ No. 2026-04 for a Construction Manager-At-Risk (CMAR) for the Aubrey Sports Complex Project. A total of 21 qualification packages were submitted by the deadline. Each submission was reviewed and scored individually by a selection committee consisting of Aubrey City Manager, Aubrey Assistant City Manager, Aubrey City Engineer, the Civil Engineer/Landscape Architect, and Aubrey City Assistant Director of Public Works and the Aubrey Parks and Recreation Manager.

This was a difficult decision and ultimately, the City has awarded the CMAR to Dean Construction. Dean Construction will assist the City of Aubrey and the project engineer and architect in planning, budgeting and the overall execution of the Aubrey Sports Complex project.

We have recently received 60% plans and a page turn of the plans is scheduled for August 3rd, 2026. Results of the page turn will be summarized and present at the Parks Board Meeting.

Financial Summary

Staff Recommended Action

Staff Recommended Motion

N/A



Parks and Recreation Board & Keep Aubrey Beautiful Board Meeting
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August 4, 2026

Agenda Item

Receive a general update from the Parks and Recreation department, discussion of same.

Staff Contact

Kurt Karnowski, Public Works Manager
kkarnowski@aubreytx.gov
940-440-9343

Summary

- Veterans Memorial Park has received a final walk and is now pending the final punch list items. The digital display sign was the final item pending, so we will be looking to take the final acceptance to City Council at their regular August meeting.
- Land Purchase — The City of Aubrey has continued to purchase land for public purposes, future parks and projects.
 - 500 Block Dane Street
 - FM 2931 & Blackjack
- Downtown Phase II Parking, with a trail and landscaping project, is underway connecting Veterans and the Future Farmers Market site.

Financial Summary

Staff Recommended Action

Staff Recommended Motion

N/A



**Parks and Recreation Board & Keep Aubrey Beautiful Board Meeting
Staff Report
August 4, 2026**

Agenda Item

Discussion of Ordinance No. 956-26 Parks and Recreation and Keep Aubrey Beautiful.

Staff Contact

Kurt Karnowski, Public Works Manager
kkarnowski@aubreytx.gov
940-440-9343

Summary

On June 25, 2026, the City Council approved Ordinance 956-26 amending Article 1.10, "Parks and Recreation" of Chapter 1, "General Provisions" of the Code of Ordinances to rename Division 2, as "Parks and Recreation and Keep Aubrey Beautiful" to establish the Parks Board as the Keep Aubrey Beautiful Board, by amending Section 1.10.031, "Park Board/Keep Aubrey Beautiful" and adopting a new section 1.10.033 "duties" to identify duties of the Park/Keep Aubrey Beautiful Board.

The independent Keep Aubrey Beautiful organization has been dissolved and has been reopened under the City of Aubrey's Parks and Recreation department.

The ordinance expands on the Board's duties to include community beautification, litter prevention, waste reduction, and environmental stewardship activities. The expanded responsibilities align naturally with the Board's existing focus on parks, trails, recreational facilities and community enhancement initiatives.

Financial Summary

Staff Recommended Action

Staff Recommended Motion

N/A