Municipal Development District Board Meeting

Aubrey Municipal Development Building
205 S. Main St.
Aubrey, TX 76227
April 25, 2024
5:30 PM

**(Notice of Potential Quorum for City Council, Planning and Zoning Commission, Board of Adjustment, Library Board, and Parks and Recreation Board - even though a quorum of the members of these boards may or may not be present, no official action will be taken by their members.)*

Notice Regarding Remote Participation of Board Members

Pursuant to Section 551.127, Texas Government Code, one or more Board Members may attend this meeting remotely using videoconferencing technology. A quorum of the Board will be physically present at the location provided above. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public by accessing Zoom utilizing the Public Participation link identified below.

Notice Regarding Public Participation

Individuals may attend the meeting in person at the above address, or access the meeting via videoconference, or telephone conference call.

Join the Zoom Meeting by clicking on the following link:
https://us06web.zoom.us/j/4819280108?pwd=dnNwbU51MmhjOHJKL3kzcGJ4MTN4UT09&omn=81538885016

Meeting ID:481 928 0108 Password: 868932

To join the meeting by phone, dial 1 (346) 248-7799 and use the Meeting ID and password above.

Call to Order - Determine if a Quorum is Present:

Invocation & Pledge of Allegiance: Pledge of Allegiance to the Texas Flag - “Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.”

New Business: New items requested for consideration.

1. Consideration and action on amending the Fiscal Year 2023-2024 Budget to balance revenue surplus and expense surplus for the MDD Budget; and providing an effective date.

Future Agenda Requests: Council or Board Members, City Staff, and Citizens may request items to be included on future agendas. Discussion is limited to what the request is for, and if and when the item can be put on a future agenda.

-ADJOURN-

I, Jenny Hicks, City Secretary, certify that this Notice of Meeting was posted, per the Open Meetings Act, on the official bulletin board at the City Hall of the City of Aubrey, Texas and on the City's website at www.aubreytx.gov in accordance with Chapter 551, Texas Government Code, and shall remain posted until the meeting is adjourned.

I certify that the attached notice and agenda of items to be considered by the Aubrey Municipal Development District, Texas was removed by me from the official bulletin board of the City of Aubrey, Texas, 107 South Main St, Aubrey, Texas on the _____day of _____, 2024.

(The Municipal Development District reserves the right to adjourn into closed session at any time during the course of this meeting to consult with its attorney regarding any of the matters listed on this document, as authorized by Texas Government Code Section 551.071 Consultation with Attorney.)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 440-9343 for further information.

REQUESTED BUDGET WORKSHEET

AS OF: MARCH 31ST, 2024

701-MDD

REVENUES	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 CURRENT BUDGET	2023-2024 YEAR-TO-DATE ACTUAL	2023-2024 REESTIMATED ACTUAL	2024-2025 REQUESTED BUDGET WORKSPACE	2024-2025 PROPOSED BUDGET WORKSPACE
GENERAL REVENUE							
Taxes							
701-4000-02-4130 Sales Taxes	794,038	858,492	800,000	509,739	940,000		
TOTAL Taxes	794,038	858,492	800,000	509,739	940,000		
Grants							
701-4000-03-4737 TCF - business expensio	0	0	0	0	0		
TOTAL Grants	0	0	0	0	0		
Miscellaneous							
701-4000-09-4500 Interest Income	11,889	100,617	60,000	75,260	145,000		
701-4000-09-4550 Proceeds for Property P	0	0	0	0	830,000		
701-4000-09-4730 Property Rental Income	10	20	10	0	10		
TOTAL Miscellaneous	11,899	100,637	60,010	75,260	975,010		
Contingency/FB							
701-4000-99-4090 Unallocated Fund balanc	0	0	0	0	0		
TOTAL Contingency/FB	0	0	0	0	0		
TOTAL GENERAL REVENUE	805,936	959,129	860,010	584,999	1,915,010		
TOTAL REVENUES	805,936	959,129	860,010	584,999	1,915,010		

REQUESTED BUDGET WORKSHEET

AS OF: MARCH 31ST, 2024

701-MDD

MDD

DEPARTMENTAL EXPENDITURES	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 CURRENT BUDGET	2023-2024 YEAR-TO-DATE ACTUAL	2023-2024 REESTIMATED ACTUAL	2024-2025 REQUESTED BUDGET WORKSPACE	2024-2025 PROPOSED BUDGET WORKSPACE
Personnel							
701-5176-01-5101 Salaries	7,801	42,404	105,000	42,437	105,000		
701-5176-01-5105 Overtime	0	0	0	0	0		
701-5176-01-5106 Longevity	0	0	50	0	0		
701-5176-01-5107 TMRS Contribution	507	2,756	6,828	2,758	6,828		
701-5176-01-5108 Payroll Tax Expense (me	108	546	1,523	592	1,523		
701-5176-01-5109 Group Health Insurance	587	3,623	9,864	5,201	9,864		
701-5176-01-5110 Workmens Comp TML	0	25	200	93	200		
701-5176-01-5621 Travel/training	225	1,967	15,000	6,419	15,000		
TOTAL Personnel	9,228	51,321	138,465	57,500	138,415		
Capital							
701-5176-02-5737 CDBG grant match	0	0	0	0	0		
TOTAL Capital	0	0	0	0	0		
Materials & Supplies							
701-5176-03-5050 Office Supplies	586	6,444	3,500	2,187	3,500		
701-5176-03-5060 Promotional Materials	213	304	5,000	2,955	5,000		
TOTAL Materials & Supplies	799	6,748	8,500	5,142	8,500		
Repairs & Maintenance							
701-5176-04-5120 Building Maintenance	345	56,480	20,000	9,061	20,000		
TOTAL Repairs & Maintenance	345	56,480	20,000	9,061	20,000		
Utilities							
701-5176-05-5616 Utilities - Electricity	0	0	0	0	0		
701-5176-05-5618 Telephone	579	647	595	313	595		
701-5176-05-5619 Utilities - Water/Sewer	0	0	0	0	0		
TOTAL Utilities	579	647	595	313	595		
Contract Services							
701-5176-06-5060 Election Services	0	0	0	0	0		
701-5176-06-5240 Drug screening/backgrou	48	150	200	0	200		
701-5176-06-5620 Legal & Professional	44,119	28,418	40,000	3,476	40,000		
701-5176-06-5724 Water/Sewer Impact Fee	0	0	0	0	0		
701-5176-06-5764 Special Services	7,620	0	3,000	0	3,000		
701-5176-06-5765 Thoroughfare PlanTraffi	0	0	0	0	0		
701-5176-06-7860 Downtown Master Plan	0	0	0	0	0		
701-5176-06-7861 Comprehensive Plan	0	0	0	0	0		
701-5176-06-7862 Maps	9,690	0	5,000	351	5,000		
701-5176-06-7863 Strategic Plan	0	0	100,000	0	100,000		
TOTAL Contract Services	61,477	28,567	148,200	3,828	148,200		

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701-MDD

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Fees & Other Services							
701-5176-07-5190 Insurance - TML	756	996	850	404	850		
701-5176-07-5260 Dues & Memberships	106	3,025	13,000	10,125	13,000		
701-5176-07-5665 Technology/Promotional	3,583	6,532	25,000	17,439	25,000		
701-5176-07-5667 Marketing and Advertisi	0	0	13,000	1,734	13,000		
701-5176-07-5763 Chamber of Commerce	7,500	10,000	0	0	0		
TOTAL Fees & Other Services	11,945	20,554	51,850	29,702	51,850		
Miscellaneous							
701-5176-09-5140 Miscellaneous	39	0	0	0	0		
701-5176-09-5630 Property Purchase	0	0	0	0	830,000		
701-5176-09-5790 Keep Aubrey Beautiful	10,000	0	0	0	0		
TOTAL Miscellaneous	10,039	0	0	0	830,000		
Contingency/FB							
701-5176-99-4091 Administrative fee	15,000	15,000	15,000	7,500	15,000		
701-5176-99-5700 Grant Match	0	0	50,000	0	50,000		
701-5176-99-5710 Business Survival Progr	0	0	0	0	0		
701-5176-99-5750 Economic Incentives	50,000	0	150,000	0	150,000		
701-5176-99-5762 Contingency	0	0	0	0	0		
701-5176-99-5800 Municipal Projects	0	0	0	0	0		
701-5176-99-5900 Depreciation	4,280	0	0	0	0		
TOTAL Contingency/FB	69,280	15,000	215,000	7,500	215,000		
TOTAL MDD	163,692	179,317	582,610	113,046	1,412,560		
TOTAL EXPENDITURES	163,692	179,317	582,610	113,046	1,412,560		
REVENUE OVER/(UNDER) EXPENDITURES	642,244	779,812	277,400	471,954	502,450		